



Heybridge Parish Council

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming **Parish Council Meeting** of Heybridge Parish Council. The meeting will be held on **Monday 20th July 2026 at 7.30pm** in the Claydon Room, Plantation Hall, Colchester Road Heybridge where the under-mentioned business is proposed to be transacted.

Recording of meetings

Please note the Council may be recording any part of this Meeting held in open session. Members of the public attending the Meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Amanda Hilton

Amanda Hilton CiLCA PSLCC
Principal Officer
Clerk to Heybridge Parish Council

14th July 2026

AGENDA

-  1. **Chairpersons Welcome.**
-  2. **Apologies**
To receive and accept apologies.
-  3. **Interests**
To receive declarations of interest in accordance with the council's Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.
-  4. **Minutes**
 - a) To receive and confirm the Minutes of the Parish Council Meeting held on Monday 22nd June 2026 (Appendix 1)
 - b) To receive the Draft Minutes of Environment, Finance & Facilities Meeting held on Monday 29th June 2026. (to be circulated)
 - c) To receive the Draft Minutes of the Planning Committee Meeting held on Monday 6th July 2026 (to be circulated)

Principal Officer

Clerk: Amanda Hilton

Plantation Hall, Colchester Road, Heybridge, Maldon, Essex, CM9 4AL

Tel: 01621 855652

Email: clerk@heybridgeparishcouncil.gov.uk

Website: heybridgeparishcouncil.gov.uk

- d) To receive the Draft minutes of the Events Committee Meeting held on Monday 13th July 2026 to be circulated)
- e) To receive the Draft minutes of the Personnel Committee Meeting held on Monday 6th July 2026 (to be circulated)

5. Public Participation

Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chair will at their discretion then decide if they are able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

6. To receive reports from:

- a) District and County Councillors (to be circulated)
- b) Community Engagement Officer (Appendix 2)

7. Committees, Working Groups and Representatives.

- a) To receive an update from the Chairman of the Events Committee and to consider actions to be taken.
- b) To receive an update from the Chairman of the Planning Committee.
- c) To receive an update from the Heybridge in Bloom Working Group.
- d) To receive a report from Cllr Mike Hall regarding Kwik Cricket Tournament.
- e) To appoint one member on to the Planning Committee.
- f) To appoint one member on to the Budget Committee,
- g) To receive an update from Cllr Michael Edwards regarding Bus Service 333 and consider actions to be taken.

8 Consultations and Policies

- a) To note the Clerk has contacted County Cllr Stuart Clarke regarding Scraley Road resident survey.

9. Training

- a) To receive an update from the Clerk regarding Training,

10. Clerks Report (to be circulated)

- a) To receive an update from the Clerk regarding current and on-going matters and consider actions to be taken.
- b) To receive a report regarding volunteers required for the Bush Craft Skills Workshop.
- c) To receive a report regarding The Conservation Volunteers (TCV)
- d) To receive an update on The Green Space Games.

Principal Officer

Clerk: Amanda Hilton

Plantation Hall, Colchester Road, Heybridge, Maldon, Essex, CM9 4AL

Tel: 01621 855652

Email: clerk@heybridgeparishcouncil.gov.uk

Website: heybridgeparishcouncil.gov.uk



11. Financial Matters

- a) To receive updated statement of accounts for June 2026. (to be circulated)
- b) To receive the bank reconciliation for May 2026. (to be circulated)
- c) To receive and consider schedule of payments including invoices and accounts for payments for 20th July 2026 (to be circulated)

12. Local Issues

- a) To note any items for inclusion on the Agenda for Monday 21st September 2026.
- b) To consider forming a Community Speed Watch Group for the parish.
- c) To receive a report from Cllr P Spenceley regarding Heybridge Wood.

13. Correspondence

- a) To note correspondence received for noting.

14. Future Meetings

- a) The next meeting of the Environment, Finance and Facilities Committee will be held on Monday 27th July 2026 at 7.00pm.
- b) The next meeting of the Planning Committee will be held on Monday 3rd August 2026 and Monday 7th September 2026 at 7.00pm.
- c) The next meeting of the Events Committee will be held on Monday 14th September 2026 at 7.30pm.
- d) The next meeting of the Parish Council will be held on Monday 21st September 2026 at 7.30pm..

Principal Officer

Clerk: Amanda Hilton

Plantation Hall, Colchester Road, Heybridge, Maldon, Essex, CM9 4AL

Tel: 01621 855652

Email: clerk@heybridgeparishcouncil.gov.uk

Website: heybridgeparishcouncil.gov.uk