#

Minutes of the **PARISH COUNCIL MEETING** held on **Monday 19th February 2024** at Plantation Hall, Colchester Road Heybridge CM9 4AL at 7.30pm.

**PRESENT**

**Chair:** Anne Beale

**Councillors:**  Simon Burwood Michael Edwards

 Nick Spenceley Trevor Cable

 Mike Hall Ashley Jones

 John Harrison Dieter Parry

 Colin Edmond Nikki Swindle

**Apologies**: County Cllr Mark Durham

 Cllr Paula Spenceley

**District Cllrs:** Nick Spenceley

 Simon Burwood Nikki Swindle

**Absent:** 0

**Members of Public:** 0

**Officers:** Amanda Hilton Clerk

**In the Chair**  Cllr Anne Beale

The meeting started at 7.30pm and it was noted the meeting was being recorded.

**23/372 Chairs’ Welcome**

The Chair welcomed everyone to the meeting.

**23/373 Apologies**

Apologies were received from Cllr Paula Spenceley and County Cllr Durham.

**23/374 Minutes**

**a)** Members considered approving the minutes of the Parish Council Meeting held Monday 20th November 2023 and noted the meeting due to be held on Monday 15th January 2024 had been cancelled due to unforeseen circumstances.

 It was **RESOLVED** the Minutes of the Parish Council meeting held on

 Monday 20th November be approved and confirmed.

b) Members received the Draft Minutes of the Environment and Facilities Meeting held on Monday 22nd January 2024.

c) Members considered approving the minutes of the Extraordinary Parish Council Meeting held on Monday 29th January 2024.

It was **RESOLVED** the minutes of the Extraordinary Parish Council Meeting held on Monday 29th January 2024 be approved and confirmed.

d) Members considered approving the minutes of the Extraordinary Parish Council Meeting held on Tuesday 30th January 2024. It was **RESOLVED** the minutes of the Extraordinary Parish Council Meeting held on Tuesday 30th January 2024 be approved and confirmed.

e) Members received the Draft Minutes of the Planning Committee Meeting held on Monday 5th February 2024.

f) Members received the Draft Minutes of the Events Committee held on Monday 12th February 2024.

**23/375 Interests**

 Cllr N Spenceley, Cllr Swindle and Cllr Burwood

 declared they are District Council Ward members.

Cllr A Jones declared he is the Chair of The Heybridge Residents Association.

**23/376 Public Participation**

None.

**23/377 Reports**

1. Members received a report from Cllr N Spenceley and it was noted that Planning Application 23/00648. 281 houses at Scraley Road had been refused.
2. Members noted a report from the Community Engagement Officer had been previously circulated.

**23/378 Clerks Report**

1. Members noted the Events Committee had **RESOLVED** to hold a

D Day event on Thursday 6th June 2024.

b) Members noted the Precept demand had been submitted to Maldon

 District Council.

c) Members received an updated from the Clerk regarding the

 extension. Cllr Parry updated members he had a cause for concern

 regarding the safety of the staff when lone working and

 PROPOSED to purchase a motion sensor doorbell at a cost of

 £38.00. SECONDED by Cllr Jones

It was **RESOLVED** to purchase a motion sensor doorbell at cost

of £38.00.

 d) Members noted the Section 137 Expenditure Limit for 2024-2025 is

 £10.81.

 e) Members noted it was Village Halls Week 18th March -24 March

 2024 and the Easter Hunt would be registered as an event taking

 place during Village Halls Week.

 f) Members noted the Clerk had requested a free framed portrait of

 His Majesty the King.

 g) Members received an update regarding the Electrical Installation

 condition report and noted the works would be carried out as required.

 h) Members received a report from the Clerk regarding Statutory

 Powers.

 It was **RESOLVED** the Clerk would hold an informal training session.

 i) Members received an update from the Clerk regarding the St Peters

 Consultation.

**23/379 Committee Updates**

1. Members received a report from the Chairman of the Planning Committee who confirmed at the last planning committee meeting held on Monday 5th February 2024 six applications were considered.

The Chairman of the Planning Committee confirmed 17 members of public had attended with regards to application 23/00198 FUL, a change of use of land at Wharf Road to allow 14 Holiday Lodges to be sited. The Chairman of the Committee thanked Cllr N Swindle and Cllr N Spenceley who had visited the site and discussed the application with the residents.

b) Members received a report from the Chairman of the Events

committee who confirmed unfortunately Heybridge Has Talent event had been cancelled due to the lack of entries. The Chairman confirmed the next event to be held would be the Easter Egg Hunt on Sunday 24th March and confirmed it would be good to have as many Cllrs attend as possible. The Chairman confirmed a D Day event would be held on Thursday 6th June 2024 and more details would follow. The Chairman reminded members the next litter pick would be held on Saturday 30th March 2024 at 10.00am.

 c) Members received a report from the Chairman of the Environment

 and Facilities Committee who confirmed speed awareness

Wheelie Bin Stickers were due to be distributed to residents in Holloway Road, Colchester Road and Goldhanger Road. The Chairman of the Environment and Facilities Committee reminded members all information from the meeting could be found within the minutes of the meetings.

**23/380 Working Groups and Representatives**

1. Members considered forming a Task and Finish Group to arrange the celebrations of the 40th Year of the Parish Council in 2027.

Cllr Simon Burwood PROPOSED to form a Task and Finish Group. SECONDED by Cllr Hall.

It was **RESOLVED** to form a Task and Finish Group with the following members, Cllr Hall, Cllr Edmond, Cllr Cable, Cllr Swindle and Cllr Parry, Cllr Jones and Cllr Beale.

 b) Members noted the Community Engagement Officer had confirmed

he would be willing to be the representative for the Heybridge Residents Association and would liaise with the Chair of the Heybridge Residents Association to confirm.

**23/381 Local Housing Needs Assessment**

1. Members noted due to Cllr Spenceleys absence this item would be deferred.

**23/382 Financial Matters**

1. Members received an updated statement of accounts for January 2024 and February 2024.
2. Members received the bank reconciliation for December 2023 and January 2024 and noted the balance of the bank account was £57,607.24.
3. Members considered approval of the schedule of payments including invoices and accounts dated 19th February 2024.It was **RESOLVED** to approve schedule of payments dated 19th February 2024.
4. Members considered the annual membership renewal of the Clerks SLCC membership at a cost £288.00.

Cllr Burwood PROPOSED to renew the Clerks SLCC membership at a cost of £288.00. SECONDED by Cllr Swindle.

It was **RESOLVED** to renew the Clerks SLCC membership at a cost of £288.00.

**23/383 Local Issues**

1. Members considered items to add to the next Parish Council Meeting Agenda

Members were asked to email the Clerk with any items to be included on the Agenda for the next meeting of the Parish Council to be held on Monday 18th March 2024.

**23/384 Correspondence**

Correspondence was received and actions to be taken were noted.

**23/385 Future Meetings**

1. The next meeting of the Environment and Facilities Committee will be held on Monday 26th February 2024 at 7.00pm.
2. The next meeting of the Planning Committee will be held on Monday 4th March 2024 at 7.30pm.
3. The next meeting of the Events Committee will be held on Monday 11th March 2024 at 7.30pm
4. The next meeting of the Parish Council will be held on Monday 18th March 2024at 7.30pm.

 The meeting closed at 8.35pm

 Signed.