The Public and Press are invited, and all Councillors are hereby summoned, to attend the forthcoming meeting of the **Environment and** **Facilities Committee** of Heybridge Parish Council. The meeting will be held on **Monday 22nd January 2024** at 7.00pm atPlantation Hall, Colchester Road, Heybridge where the under-mentioned business is proposed to be transacted.

**Recording of meetings**

Please note the Council may be recording any part of this Meeting held in open session. Members of the Public attending the Meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Amanda Hilton

**Amanda Hilton**

**Clerk to Heybridge Parish Council 15th January 2024**

**Agenda**



1. **Chairs welcome**
2. **Apologies**
3. **Minutes**

To receive and confirm the minutes of the last meeting held on Monday 27th November 2023 (Appendix 1)

1. **Interests**

To declare the existence and nature of any ‘personal and prejudicial’ interest relating to items on the agenda in accordance with the Code of Conduct for Members. To note any dispensations granted.

1. **Public Participation**

 Public participation with respect to items on the agenda



1. **Plantation Hall**
2. To consider any issues and actions to be taken. Clerk to report.
3. To receive an update on completion of the extension.

**7. Amenity Areas**

 a) To consider any issues and actions to be taken.

**8. Groundsmen Contracts**

a) To consider any works/repairs/improvements identified by the Groundsmen. Clerk to report.

**9. Improvements within the Parish**

1. To consider any issues and actions to be taken.
2. To receive an update on the New Year New Start Litter Pick

**10. Heybridge Helping Hand.**

a) To receive a report from the Clerk and consider any actions to be taken.

****b) To receive a report from the Clerk regarding the Luncheon Clerk.

**11. Future meetings**

a) The next meeting of the Planning Committee of the Parish Council will be held on Monday 5th February 2024 at 7.30pm.

b) The next meeting of the Events Committee will be held on Monday 12th February 2024 at 7.30pm

c)The next meeting of the Parish Council will be held on Monday 19th February 2024 at 7.30pm.

d) The next meeting of the Environment and Facilities Committee will be held on Monday 26th February 2024 at 7.30pm.