The Public and Press are invited, and all Councillors are hereby summoned, to attend the forthcoming meeting of the **Environment and** **Facilities Committee** of Heybridge Parish Council. The meeting will be held on **Monday 25th July 2022** at **7.30pm** in the Claydon Room, Plantation Hall, Colchester Road, Heybridge where the under-mentioned business is proposed to be transacted.

**Recording of meetings**

Please note the Council may be recording any part of this Meeting held in open session. Members of the Public attending the Meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Amanda Hilton

**Amanda Hilton**

**Clerk to Heybridge Parish Council 21st June 2022**

**Agenda**

1. **Apologies**

 To receive apologies.

1. **Chairman’s Welcome**



1. **Minutes**

To receive and confirm the minutes of the last meeting held on Monday 30th May 2022 (Appendix 1)

1. **Interests**

To declare the existence and nature of any ‘personal and prejudicial’ interest relating to items on the agenda in accordance with the Code of Conduct for Members. To note any dispensations granted.

1. **Public Participation**

 Public participation with respect to items on the agenda.



1. **Plantation Hall**
2. To consider any issues and actions to be taken.
3. To receive a report from the Chairman regarding the extension.

** 7. Amenity Areas**

 a) To consider any issues and actions to be taken.

b) To note replacement playground equipment at Elizabeth Way has been ordered.

**8. Groundsmen Contracts**

 a) To consider any works/repairs/improvements identified by the Groundsmen.

**9. Improvements within the Parish**

1. To consider any issues and actions to be taken
2. To consider making comments on the proposed base station upgrade (Appendix 2)
3. To consider tree report from St Andrews Churchyard and actions to be taken. Clerk to report.

**10. Quarterly Newsletter**

a) To receive an update.

**11. Heybridge Helping Hand.**

 a) To receive a report from the Chairman.

**12. Future meetings**

 a) The next meeting of the Planning Committee of the Parish Council will be held on Monday 4th July 2022 at 7.30pm

b) The next meeting of the Events Committee of the Parish Council will be held on Monday 11th July 2022 at 7.30pm.

 c) The next meeting of the Parish Council will be held on Monday 18th July 2022 at 7.30pm.

d) The next meeting of the Environment and Facilities Committee of the Parish Meeting will be held on Monday 25th July 2022 at 7.30pm.