The Public and Press are invited, and all Councillors are hereby summoned, to attend the forthcoming meeting of the **Environment and** **Facilities Committee** of Heybridge Parish Council. The meeting will be held on **Monday 30th January 2023** at **7.30pm** in the Claydon Room, Plantation Hall, Colchester Road, Heybridge where the under-mentioned business is proposed to be transacted.

**Recording of meetings**

Please note the Council may be recording any part of this Meeting held in open session. Members of the Public attending the Meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Amanda Hilton

**Amanda Hilton**

**Clerk to Heybridge Parish Council 24th January 2023**

**Agenda**

1. **Apologies**

 To receive apologies.

1. **Chairman’s Welcome**



1. **Minutes**

To receive and confirm the minutes of the last meeting held on Monday 19th December 2022 (Appendix 1)

1. **Interests**

To declare the existence and nature of any ‘personal and prejudicial’ interest relating to items on the agenda in accordance with the Code of Conduct for Members. To note any dispensations granted.

1. **Public Participation**

 Public participation with respect to items on the agenda



1. **Plantation Hall**
2. To consider any issues and actions to be taken.
3. To receive an update from the Chairman with regards to the extension and consider any actions.
4. Green Gym. To receive a report from the Clerk and consider further action.
5. To consider quotations to cut back the overhanging tree branches at the entrance to the carpark.

**7. Amenity Areas**

 a) To consider any issues and actions to be taken.

b) To receive a report from the Clerk regarding The Land Registry exercise.

**8. Groundsmen Contracts**

a) To consider any works/repairs/improvements identified by the Groundsmen.

**9. Improvements within the Parish**

1. To consider any issues and actions to be taken
2. To receive a report from the Clerk with regards to Wharf Road and consider any actions to be taken.
3. To note the date of the next Community Litter Pick is Sunday 26th February 2023.

**10. Heybridge Helping Hand.**

a) To receive a report from the Clerk and consider any actions to be taken.

**11. Future meetings**

a) The next meeting of the Planning Committee of the Parish Council will be held on Monday 6th February 2023 at 7.30pm

b) The next meeting of the Events Committee of the Parish Council will be held on Monday 13th February 2023 at 7.30pm.

c) The next meeting of the Parish Council will be held on Monday 20th February 2023 at 7.30pm.

d) The next meeting of the Environment and Facilities Committee of the Parish Meeting will be held on Monday 27th February 2023 at 7.30pm.