



Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **Monday 8th October 2018** at Plantation Hall, Colchester Road, Heybridge at 7:30pm.

PRESENT

Chairman: Ashley Jones

Councillors: Richard Perry Trevor Cable
Simon Burwood Patricia Watling

Non –Voting Members: Chris Salmon HRA

Members of Public: 2

Officers: Amanda Hilton – Clerk

In the Chair: Ashley Jones

The meeting commenced at 7.30pm.

It was noted that the meeting would not be recorded or filmed.

18/265 **Apologies for absence**
There were none

18/266 **Chairman's Announcements**
The Chairman congratulated the Clerk for successfully passing her CiLCA qualification. The Chairman updated members that when Cllr Young resigned there had been a Vintage Dance pencilled in the diary for Saturday 17th November 2018 that was removed from the Agenda as it was felt the dance wouldn't go ahead. The Chairman confirmed Mr Young had been in touch with the Clerk and the Vintage Dance had been booked and therefore would go ahead and would be added to the November Agenda for discussion.
The Chairman asked members to note that he would be proposing a change of name for the Party at the Planny/Community event when discussing item 9 on the Agenda.
The Chairman confirmed the Environment and Resource Committee had address that he could organise a community litter pick and once

plans had been confirmed he would be adding this item to the Agenda for regular discussions.

The Chairman reminded all members he would like them to attend the Remembrance Parade.

The Chairman confirmed the Defibrillator was now linked to the ambulance service.

The Chairman confirmed the Clerk was still waiting for proof of the DBS from Mr Morris with regards to the Knife awareness course.

18/266

Minutes

The minutes of the Events Committee meeting held on Wednesday 12th September 2018 were received.

It was **RESOLVED** that the minutes of the Events Committee meeting held on Wednesday 12th September 2018 be approved and confirmed.

18/267

To receive Member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests in items on the agenda. To note and dispensations granted

None

18/268

Public Participation.

There was none.

18/269

Christmas Drinks Reception – Friday 14th December 2018- Lead Councillor Cllr Cable

a) The Action Plan was updated. Cllr Cable spoke about the catering arrangements and it was agreed the Clerk would confirm the number of people attending for the next meeting and members would work out the catering requirements.

18/270

Senior Citizens Christmas Lunch- Sunday 9th December 2018. Lead Councillor –Cllr Jones

a) The Action Plan was updated. The Clerk confirmed 39 people had booked so far.

18/271

Meet Your Councillors –Lead Councillor Cllr Burwood

a) The Action Plan was updated. Cllr Burwood asked the Clerk to repair the banner as the times had faded and for there to be a sign on the front door and the A frame board to be placed outside to help promote the event.

18/272

Party at the Planny- Sunday 9th September 2018- Lead Councillor – Cllr Jones.

a) Members considered dates for 2019.

Cllr Jones PROPOSED the event be held on Sunday 14th July 2019.

SECONDED by Cllr Burwood

It was PROPOSED to hold the event on Sunday 14th July 2019.

Cllr Jones asked members to consider changing the name of the event to include the word community.

Cllr Jones PROPOSED Heybridge Community Fair
SECONDED by Cllr Cable.

It was **RESOLVED** to change the name of the event to Heybridge Community Fair.

18/273 **Remembrance Parade – Sunday 11th November 2018.- Lead Councillor – Cllr Burwood**

Cllr Burwood updated members he had met with the Vicar and the Vicar was keen for the service to have an impact on the children. Cllr Burwood confirmed a further meeting was due to be held on Thursday 18th October with the uniformed services. Cllr Burwood would like to inject some colour to the Order of Service. Cllr Burwood said last years event was criticised as the parade down to the cemetery did not have a dignified silence. Cllr Burwood expressed the councillors and staff should be leading the parade by example.

Cllr Burwood confirmed the Heybridge Rotary Club would oversee all the traffic management and no member of council is involve themselves in it.

18/274 **Heybridge Has Talent**

The Action Plan was updated. Cllr Burwood PROPOSED Cllr Jones be Lead Cllr for the Heybridge Has Talent Event. SECONDED by Cllr Cable.

It was **RESOLVED** Cllr Jones be the Lead Cllr for the Heybridge Has Talent event.

18/275 **Treasure Hunt**

Cllr Cable suggested holding a treasure hunt as a Spring/Summer event that maybe included a treasure hunt along the canal paths doing a loop back to the hall.

Cllr Jones PROPOSED to defer to a later meeting to enable Cllr Cable to gather more information.

SECONDED by Cllr Burwood.

It was **RESOLVED** to defer to a later meeting to enable Cllr Cable to gather more information.

18/277 **Civic Service**

Cllr Burwood explained he would like to hold a local civic service to thank the local people in the community. Cllr Burwood suggested he speak with the Vicar to sound the idea out and report back.

Cllr Jones thanked Cllr Burwood.

18/278 **Other Events**

a) Members considered possible other events.

Cllr Cable suggested an indoor film nigh in January 2019. Clerk to add to the Agenda for November 2018.

Cllr Cable suggested producing a Heybridge Calendar. Clerk to add to the Agenda for November 2018.

18/279 **Events Budget**
There was nothing to report.

18/280 **Future Meetings**
The next meeting of the Parish Council will be held on Monday 15th October 2018 at 7.30pm.

The next meeting of the Environment and Resources Committee will be held on Monday 22nd October 2018 at 7:30pm

The next meeting of the Planning Committee will be held on Monday 5th November 2018 at 7.30pm.

The next meeting of the Events Committee will be held on Monday 12th November at 7.30pm.

The Chairman closed the meeting at 8.15pm

Signed by Chairman
Dated:

DRAFT