

Heybridge Parish Council

Members of the Council are hereby summoned to attend the **Environment and Resources Committee** meeting in The Meeting Room, Plantation Hall, Colchester Road, Heybridge on **Monday 22nd October 2018** at 7.30pm for the purpose of transacting the following business.



Amanda Hilton
Clerk to Heybridge Parish Council

16th October 2018









In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.

To note if any person will be recording or filming the meeting.

AGENDA

1.  **Apologies**
 - a) To receive apologies for absence;
 - b) To approve the reasons for absence.
2. Chairman's announcements.
3.  **Minutes**
To receive and confirm the minutes of the meeting held Wednesday 26th September 2018. (Appendix 1)
4. **Interests**
To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.

(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)
5. **Public Participation**
Public participation session with respect to items on the agenda and other matters that are of mutual interest.

6. **Clerks Report**
To receive a report from the Clerk providing further information on various items on the agenda (to be circulated)
7.  **Plantation Hall**
a) To note the bench removed from Heybridge Cemetery has been installed at the Plantation Hall.
b) To consider upgrading the CCTV at Plantation Hall.
c) To consider plans for an extension.
d) To note the hall floor is due to be sanded and sealed Thursday 27th December 2018 to Saturday 29th December 2018 inclusive.
e) To consider a response to Enforcement at Maldon District Council regarding number 6 and number 7 Barnfield Cottages.
f) To note the further kitchen quotes are still being obtained.
8.  **Amenity Areas**
a) To consider any issues
b) To receive a report from Cllr Gentry regarding Rowan Drive.
c) To note a new litter bin has been ordered for Larch Walk area.
9.  **Daisy Meadow Car Park**
a) To consider any issues.
10.  **Groundsmen Contract and Gardener**
a) To consider any issues
11.  **Bins, Seats, Dog Bins, Bus Shelters**
a) To consider any issues;
b) To note Dog Bins have been ordered to install within the Parish.
c) To consider investigating the possibility of a seat or hard standing at Goldhanger Road bus shelter.
12.  **Improvements within the Parish**
a) To note any eye-sore areas within the Parish such as signage, unkempt properties or hazardous areas and consider reporting the problems to the appropriate authority(ies);
13.  **Heybridge Flood Alleviation**
a) To receive a report from Cllr Gentry.
14.  **Heybridge Chapel**
a) To receive a report from Cllr Gentry.
15. **Future meetings**
a) The next meeting of the Planning Committee of the Parish Council will be held on Monday 5th November 2018 at 7.30pm.

- b) The next meeting of the Events Committee of the Parish Council will be held on Monday 12th November 2018 at 7.30pm.
- c) The next Parish Council Meeting will be held on Monday 19th November at 7.30pm
- d) The next meeting of the Environment and Resources Committee of the Parish Council will be held on Monday 26th November 2018 at 7.30pm.