

Heybridge Parish Council

Members of the Council are hereby summoned to attend the **Environment and Resources Committee** meeting in The Meeting Room, Plantation Hall, Colchester Road, Heybridge on **Monday 26th November 2018** at 7.30pm for the purpose of transacting the following business.



Amanda Hilton
Clerk to Heybridge Parish Council

20th November 2018









In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.

To note if any person will be recording or filming the meeting.

AGENDA

1.  **Apologies**
 - a) To receive apologies for absence;
 - b) To approve the reasons for absence.
2. Chairman's announcements.
3.  **Minutes**
To receive and confirm the minutes of the meeting held Monday 22nd October 2018. (Appendix 1)
4. **Interests**
To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.

(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)
5. **Public Participation**
Public participation session with respect to items on the agenda and other matters that are of mutual interest.

6. **Clerks Report**
To receive a report from the Clerk providing further information on various items on the agenda (to be circulated)
7.  **Plantation Hall**
a) To note the CCTV has been installed and working well.
b) To consider quotations to replace the kitchen at Plantation Hall.
c) To consider quotations to replace the kitchen lights at Plantation Hall.
d) To consider quotations to install electrically operated window mechanism to kitchen windows in Plantation Hall.
e) To consider upgrading the caretaking staff mobile phones. Cllr Jones to report
f) To consider purchasing a mobile phone for the Clerk. Cllr Jones to report.
g) To note the Clerk has met with one surveyor to discuss the extension plans.
8.  **Amenity Areas**
a) To consider any issues
b) To receive a report from Cllr Gentry regarding Rowan Drive.
9.  **Daisy Meadow Car Park**
a) To consider any issues.
10.  **Groundsmen Contract and Gardener**
a) To consider any issues
11.  **Bins, Seats, Dog Bins, Bus Shelters**
a) To consider any issues;
b) To note the extra dog bins are being installed.
12.  **Improvements within the Parish**
a) To note any eye-sore areas within the Parish such as signage, unkempt properties or hazardous areas and consider reporting the problems to the appropriate authority(ies);
13.  **Heybridge Flood Alleviation**
a) To receive a report from Cllr Gentry.
14.  **Heybridge Chapel**
a) To receive a report from Cllr Gentry.
15. **Future meetings**
a) The next meeting of the Planning Committee of the Parish Council will be held on Monday 3rd December 2018 at 7.30pm.
b) The next meeting of the Events Committee of the Parish Council will be held on Monday 10th December 2018 at 7.30pm.
c) The next Parish Council Meeting will be held on Monday 17th December 2018 at 7.30pm
d) The next meeting of the Environment and Resources Committee of the Parish Council will be held on Tuesday 18th December 2018 at 7.30pm. (TBC)