



Heybridge Parish Council

Premise Smoking Policy

1. This policy sets out the Parish Councils arrangements for compliance with the Smoke-free Regulations (2007) introduced to address smoking at work and to control exposure to environmental tobacco smoke whilst at work.
2. This policy applies at all times and to all employees, visitors, contractors and others who work at or visit Plantation Hall.
3. This policy also applies to the use of electronic cigarettes. The use of electronic cigarettes is prohibited wherever smoking is prohibited.
4. Designated smoke-free external area adjacent to buildings where environmental tobacco smoke could be drawn into the building and cause a nuisance to occupants. They should be a suitable distance away from buildings to avoid smoke drifting through open doors or windows or people having to pass through a smoking area to access a building. Cigarette waste should be disposed of properly and considerately in a safe manner.
5. A designated smoking area is located across the car park from the main entrance doors of Plantation Hall.
6. **Status**
This policy will be considered for adoption by full Council on 17th November 2016 and will be reviewed annually. Adopted by full Council on 15th December 2016.