



Heybridge Parish Council




Members of the **PERSONNEL COMMITTEE OF THE PARISH COUNCIL** are hereby summoned to attend the meeting on **THURSDAY 14th SEPTEMBER 2017** in the Claydon Room, Plantation Hall, Colchester Road, Heybridge at 10.00am for the purpose of transacting the following business.

Due to confidential business, this meeting is not open to the press or members of the public (Public Bodies (Admissions to Meetings) Act 1960, s 1 (2)).

Laurie Wiebe
Clerk to Heybridge Parish Council.

6 September 2017

AGENDA

1.  To elect a Chairman of the Committee for the current municipal year.
2. Apologies for absence.
3. Chairman's Announcements.
4.  To receive and confirm the minutes of the meeting of the Personnel Committee held on 21st August 2017 (Appendix 1).
5. To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.
6.  To discuss and consider the outcome of internal interviews for the position of Town Clerk/RFO. To consider any further arrangements or recommendations to full Council.
7. The next meeting of the Parish Council will be held on Thursday 21st September 2017.