

Heybridge Parish Council

Members of the Council are hereby summoned to attend the Parish Council meeting in the Main Hall, Plantation Hall, Colchester Road, Heybridge on **THURSDAY 19th April 2018 following the Annual Parish Meeting** for the purpose of transacting the following business.

Recording of meetings

To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that the recording equipment or cameras will capture your image and this will result in the possibility that your image will become part of the broadcast. This may infringe your human and data protection rights and if you wish to avoid this you should move to the appropriate area of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Clerk before the meeting commences.

Public Participation


This meeting is held in public. To note that under Local Government regulations, only persons registered on the electoral roll are permitted to speak. Visitors will be able to speak within the allotted ten minutes. If several visitors wish to express similar views it is suggested that a spokesperson should speak on behalf of the group. When visitors wishing to speak arrive at the meeting, they should give their names to the Clerk and say that they wish to speak. To avoid arguments and keep the length of meetings to a reasonable level, Councillors will not enter into discussion with visitors during the allocated public participation time. Apart from the initial participation session, the public are not allowed to speak in the meeting.

Amanda Hilton
Clerk to Heybridge Parish Council


12th APRIL 2018

In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.

AGENDA

1.  **Apologies**
 - i) To receive apologies for absence;
 - ii) To approve the reasons for absence.

2. Chairman's Announcements.

3.  **Minutes**

To receive and confirm the Minutes of the Parish Council meeting held on 14th March 2018 (Appendix 1.)

To receive the Minutes of the:

 - Draft Minutes of Environment and Resources Committee held on 23rd March 2018(to be circulated)
 - Draft Minutes of Planning Committee held on 5th April 2018 (to be circulated)
 - Draft Minutes of Events Committee held on 12th April 2018 (to be circulated)
 - Draft Minutes of Personnel Committee held on 19th March 2018.(to be circulated)


4. **Interests**

To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.
(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)

5. **Public Participation**

Public participation session with respect to items on the agenda and other matters that are of mutual interest.

6. **To receive reports from:**
 - a) District Councillors (if present)
 - b) Police (if present)

7.  **Standards Committee Recommendations.**
 - i) To consider recommendations from the Standards Committee following the investigation into Cllr Schnurrs conduct. (Appendix 2)

8. **Clerk's Report**
 - i) To receive a report from Clerk (to be circulated);
 - ii) To note that the Clerk and Cllr Burwood have completed a Governance Review. A full report will be circulated for the Statutory Parish Council Meeting;



9. **Policy and Consultations**

- i) To review and agree an updated TOIL Policy as recommended by EALC and Vine HR- (appendix 3)

10. **Your Community Libraries and You**

- i) To receive a report from Cllr Gentry (Appendix 4)

11. **Essex County Council Passenger Transport Meeting**

- i) To receive a report from Cllr Schnurr and Cllr Cable (Appendix 5)



12. **GDPR**

- i) To receive a report from the Clerk regarding GDPR (Appendix 6)

13. **Financial Matters**

- i) To receive the schedule of payment for 4 April (Appendix 7) and 18th April 2018 including invoices and accounts for payment (to be circulated);
- ii) To receive an updated statement of accounts (to be circulated);
- iii) To receive the monthly bank reconciliation for March 2018 (Appendix 8);
- iv) To note the period of publication of the unaudited annual return 2017/18 will be 6th June to 17th July 2018
- v) To consider Donation Award for £200 from Heybridge Basin Regatta Association (Appendix 9)
- vi) To consider renewing EALC and NALC affirmation fee of £1019.24 (appendix 10)



14. **Bus Service 288 Extension**

- i) To note passenger numbers for March 2018 were 158
- ii) To consider continuing the bus extension at £26 per day for 2018/19.



15. **Future of the Heybridge Herald**

- i) To receive a report from Cllr Young regarding the future of the Heybridge Herald.

16. **Correspondence**

To note correspondence received. To note letters of thanks have been received from Farleigh Hospice and the Heybridge and Langford Magazine acknowledging receipt of their donations.

17. **Future meetings**

- i) The next meeting of the Planning Committee of the Parish Council will be held on Thursday 3 May 2018
- ii) The next meeting of the Events Committee of the Parish Council will be held on Thursday 10th May 2018
- iii) The Statutory meeting of the Parish Council Thursday 17th May 2018 at 7.30pm.
- iv) The next meeting of the Environment and Resource Committee of the Parish Council will be held on Thursday 26th April 2018.

