

# Heybridge Parish Council

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## Action Plan 2017-2018

### 1. Introduction

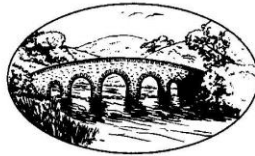
1.1 Heybridge Parish Council constantly strives to work on behalf of the parishioners on the issues that matter to the parish. The Council is keen to receive ideas and suggestions from parishioners on particular areas of interest or concern and where it is felt the Council may assist.

1.2 The Parish Council will publish an action plan annually beginning of each Municipal year. The plan will be drawn from the budget which is set in December and which includes project expenditure for the forthcoming year and from matters raised by parishioners.

1.3 The Parish Council will continually review the action plan, and will add any matters as required through the year. The Action Plan will be formally reviewed by Council on a quarterly basis, to include an update on the matters identified; addition of any further appropriate actions identified during the quarter; and signing off of any completed actions.

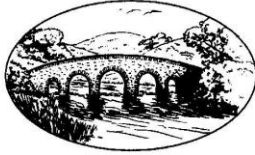
### 2. Objectives for 2017-2018

<b>ACTION</b>	<b>TIMESCALE</b>	<b>UPDATE</b>	<b>Budget Code</b>
Rowan Drive Amenity Area (closed) – lease as allotment area to Heybridge Primary School	Current municipal year	In progress. Cllr Burwood to contact Heybridge Primary School.	3701/3001
Horse Trough – to relocate the Horse Trough	Current municipal year	Planning Permission has been granted.	3701/3401
Maintenance to grounds	On-going	Various projects are ongoing including trees, play areas, verges, bus shelters, signs, seats, painting of Plantation Hall etc.	3001/3401
St. Andrew's Closed Churchyard – to carry out a survey of the gravestones	Anticipated 2017-2018	Waiting for permission from the Church. Clerk and Chairman met with a representative of the Church on 18 <sup>th</sup> August 2016.	3402



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Daisy Meadow Car Park – install a new amenity light at the entrance	2017-2018		3601
Neighbourhood Plan – working group has been formed to complete the Neighbourhood Plan.	Anticipated 2018		3702
Good governance of the Parish	On-going	Elections; Councillors attending training courses; staff continue to further professional development.	3901/4201 4801
Plantation Hall – extension	2017-2018	Outline planning permission has been approved. Working Group to be formed	3302
Public Toilets – Daisy Meadow Car Park. District Council to reinstate the public toilet.	Anticipated 2017-2018	Meetings have been held with the District Council.	No budget as covered by the District Council
Community Events – organise Festival 2017, Meet your Councillors (three times a year), Quiz Night, and Christmas Drinks Reception	On-going	Events Committee continue to organise events to increase community engagement. Community Festival – 31 July	4301/4702
Increase Tourism	On-going	Tourism and Leisure Rep has been appointed.	N/A
Town Council status	Current municipal year	On-going. To be considered June 2017.	N/A



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## **3. Review**

To be considered by full Council on 18<sup>th</sup> May 2017. Agreed by full Council 18<sup>th</sup> May 2017.

Quarterly reviews will be held on: 17<sup>th</sup> August 2017, 16<sup>th</sup> November 2017, 15<sup>th</sup> February 2018.

Next action plan due May 2018.