

# Heybridge Parish Council

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## Action Plan 2016-2017

### 1. Introduction

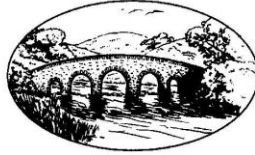
1.1 Heybridge Parish Council constantly strives to work on behalf of the parishioners on the issues that matter to the parish. The Council is keen to receive ideas and suggestions from parishioners on particular areas of interest or concern and where it is felt the Council may assist.

1.2 The Parish Council will publish an action plan annually beginning of each Municipal year. The plan will be drawn from the budget which is set in December and which includes project expenditure for the forthcoming year and from matters raised by parishioners.

1.3 The Parish Council will continually review the action plan, and will add any matters as required through the year. The Action Plan will be formally reviewed by Council on a quarterly basis, to include an update on the matters identified; addition of any further appropriate actions identified during the quarter; and signing off of any completed actions.

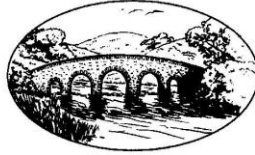
### 2. Objectives for 2016-2017

<b>ACTION</b>	<b>TIMESCALE</b>	<b>UPDATE</b>
Rowan Drive Amenity Area (closed) – lease as allotment area to Heybridge Primary School	Current municipal year	In progress
Land Registry – solicitors to complete a land registry exercise of all property belonging to the Parish Council	On-going since 2012	Due to the complexity of this exercise and investigations by the Land Registry, it is hoped to be concluded end 2016.
Horse Trough – to relocate the Horse Trough	Current municipal year	Clerk is working with District Council Conservation Officers in identifying a suitable location. Confirmation that there is no historical connection between the Trough and the Church.
Maintenance to grounds	On-going	Various projects are ongoing including trees, play areas, verges, bus shelters, signs, seats, painting of Plantation Hall etc.



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St. Andrew's Closed Churchyard – to carry out a survey of the gravestones	Anticipated 2016-2017	Waiting for permission from the Church.
Daisy Meadow Car Park – install a new amenity light at the entrance	2016-2017	Waiting for quotation from UK Power Network
Council Award Scheme – to obtain Quality Award.	Current municipal year	Application to be resubmitted following completion of successful 2015-16 annual return.
Neighbourhood Plan – working group has been formed to complete the Neighbourhood Plan.	Anticipated 2016-2017	Neighbourhood Plan Questionnaires have been distributed.
Good governance of the Parish	On-going	Elections; Councillors attending training courses; staff continue to further professional development.
Plantation Hall – extension	Current municipal year	A public exhibit will take place on Sunday 2 <sup>nd</sup> October 2016
Public Toilets – Daisy Meadow Car Park. District Council to reinstate the public toilet.	Anticipated 2016-2017	Meetings have been held with the District Council.
Noticeboards – to consider replacing all noticeboards with more robust alternatives.	Anticipated 2016-2017	Various noticeboard options are being considered.
Community Events – organise Festival 2016, Meet your Councillors (three times a year), Quiz Night, and Christmas Drinks Reception	On-going	Events Committee continue to organise events to increase community engagement. Community Festival – 31 July
Increase Tourism	On-going	Tourism and Leisure Rep has been appointed.
Town Council status	Current municipal year	Public workshop to be held on 14 <sup>th</sup> August 2016
Daisy Meadow Car Park – refuse bins to be relocated	Current municipal year	Discussions with the District Council and Canal Company began in May 2015.
Grounds Maintenance Tender	Current municipal year	New contract to be awarded by end of current municipal year



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## **3. Review**

Agreed by full Council on 19<sup>th</sup> May 2016.

Quarterly reviews will be held on: 18<sup>th</sup> August 2016, 17<sup>th</sup> November 2016, 16 February 2017.

Next action plan due May 2017.