



Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 10th August 2017** at Plantation Hall, Colchester Road, Heybridge.

PRESENT

Chairman:	Gary Young
Councillors:	Simon Burwood Lew Schnurr Trevor Cable Natalie Lewis Keith Pitt as a Non-voting member Chris Salmon as a Non-voting member
Officers:	Amanda Hilton – Deputy Clerk
Public:	Mark Heard Cllr Richard Perry

In the Chair: Gary Young

The meeting commenced at 7.30pm.

It was noted that the meeting would not be recorded or filmed.

17/173 **Apologies for absence**
Apologies were received from Cllr Ashley Jones.

17/174 **Chairman's Announcements**
The Chairman welcomed Mark Heard and Cllr Richard Perry and asked members to respect that although this committee has a more informal approach, procedures still have to be followed.

17/175 **Minutes**
The minutes of the Events Committee meeting held on Thursday 13th July 2017 were received.

It was **RESOLVED** that the minutes of the Events Committee meeting held on Thursday 13th July 2017 be approved and confirmed.

The Chairman asked members to vote on invoking Standing Order 24 to vary the order of business to enable Mark Heard and Cllr Richard Perry to discuss their business first.

It was RESOLVED to invoke Standing Order 24 to vary the order of business.

117/176

Other events – to agree arrangements for

ii) Quiz night -Cllr Lewis welcomed Mark Heard as Quiz Master and asked him to update members. Cllr Lewis proposed the ticket include a Fish and Chip dinner at a cost of £9.00 per person. Seconded by Cllr Burwood.

It was **RESOLVED** the quiz night tickets include a Fish and Chip Dinner at the cost of £9.00 per person.

Mark Heard confirmed he will supply everything needed to run the quiz and produce tickets free of charge but would ask for a donation to a charity of his choice.

iii) Senior Citizens Christmas Lunch

Cllr Young offered to be the Lead Councillor on this event. Cllr Lewis seconded.

It was **RESOLVED** Cllr Young be Lead Councillor for the Senior Citizens Christmas Lunch.

Cllr Perry confirmed he is happy to cater for a maximum of 60 people with the help of the Rotary Club volunteers. Cllr Burwood and the Deputy Clerk will look into the invitees and report back at the next meeting.

Cllr Burwood proposed a small fee be charged to help towards the cost of running this event. Seconded by Cllr Lewis.

It was **RESOLVED** to charge £3.00 per person or £4.00 with a glass of wine.

17/177

Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.

None

17/178

Public Participation.

No further comments were made.

17/179

Community Event -2018

i)To consider suggestions of alternatives to holding a festival. The Chairman asked members to consider a change of format for the Community Event to be held in 2018. Members discussed a Party in the Park event with entertainment and catering to showcase local produce and talent. Cllr Lewis Proposed to rename the event Party at the Planny. Seconded by Cllr Young.

It was **RESOLVED** to hold a Party at the Planny.

ii) to agree a date.

It was discussed to change the date until later on in the year to possibly have more public support. Cllr Burwood proposed September. Cllr Lewis Seconded.

It was **RESOLVED** to set the date for the Party at the Planny for 10th September 2018.

17/180

Other Events to agree arrangements for

i) Vintage Dance-Saturday 30th September 2017- Lead Cllr Young
The Action Plan was updated. Cllr Young to liaise with the Clerk with regards to advertising and submitting a press release to the Maldon and Burnham.

iv) Christmas Drinks Reception-Friday 1st December 2017

Cllr Burwood proposed to defer this item until the next Events Committee Meeting to be held on Thursday 14th September 2017. Seconded by Cllr Young.

It was **RESOLVED** to defer arrangements for the Christmas Drinks Reception until the next Events Committee Meeting to be held on Thursday 14th September 2017.

v) Town Council Street Party 2018

Cllr Burwood proposed to defer this item until the next Events Committee Meeting to be held on Thursday 14th September 2017. Seconded by Cllr Cable.

It was **RESOLVED** to defer arrangements for the Town Council Street Party 2018 until the next Events Meeting to be held on Thursday 14th September 2017.

vi) Heybridge Blackwater Rotary Club Table Top Sale- Sunday 3rd Sept 2017, update from Mr Pitt.

Mr Pitt informed members that unfortunately the Rotary Club had found issues with insurance and would not be able to commit to holding this event. Cllr Young Proposed this item be removed from the Agenda. Seconded by Cllr Burwood.

It was **RESOLVED** to remove the Heybridge Blackwater Rotary Club Table Top sale from the Agenda.

vii) Clarks Farm Show – Sunday 17th September 2017

Cllr Young proposed that Heybridge Parish Council have a Council stall at this event. Proposed by Cllr Lewis.

It was **RESOLVED** Heybridge Parish Council have a stall at the Clarks Farm show Sunday 17th September 2017.

Mr Pitt confirmed the Rotary Club have agreed to marshal the carpark for Clarks Farm but any help from the Councillors would be appreciated.

viii) Meet Your Councillors – 22nd October 2017

The Action plan was reviewed and updated. Deputy Clerk to invite all councillors to attend.

ix) Remembrance Sunday Service – Sunday 12th November 2017-Lead Cllr Lewis.

Cllr Lewis updated members prior to the meeting she had met with Cllr Young, Deputy Clerk and Michael Edwards to hand over paperwork and would be able to give a more concise update at the next Events Meeting to be held on Thursday 14th September 2017.

17/181 Budget Report

The Budget Report was reviewed. Cllr Burwood to confirm with the Clerk the cost of the Polo Shirts.

17/182 Future Meetings

The next Parish Council Meeting will be held on Thursday 17th August at 7.30pm

The next meeting of the Planning Committee will be held on Thursday 7th September 2017 at 7.30pm

The next meeting of the Events Committee will be held on Thursday 14th September at 7.30pm.

The next meeting of the Environment and Resources Committee will be held on Thursday 24th August 2017 at 7.30pm.

The Chairman closed the meeting at 9.05pm

Signed by Chairman

DATED: