



## Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 8<sup>th</sup> September 2016** at Plantation Hall, Colchester Road, Heybridge.

### PRESENT

<b>Chairman:</b>	Michael Edwards
<b>Councillors:</b>	Simon Burwood, Lew Schnurr,
<b>Officers:</b>	Amanda Hilton - Assistant
<b>Public:</b>	None

In the Chair: Cllr Michael Edwards

The meeting commenced at 7.30pm

- 16/143**     **Apologies for absence**  
Apologies received from Cllr Gary Young and Cllr Richard Perry
- 16/144**     **Chairman's Announcements**  
None
- 16/145**     **Minutes**  
The minutes of the Events Committee meeting held on Thursday 11<sup>th</sup> August 2016 were received.  
It was **RESOLVED** that the Minutes of the Events Committee meeting held on Thursday 11<sup>th</sup> August 2016 be approved and confirmed.
- 16/146**     **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.**  
Cllr Burwood declared an interest in agenda Item 7, Family Learning Activities as he is employed by Essex County Council.
- 16/147**     **Public Participation**  
None

- 16/148**      **Remembrance Sunday Service- 13 November 2016**
- i)*      Cllr Edwards updated members he met with the uniformed organisations on the 5<sup>th</sup> September and the action plan was amended accordingly.
  - ii)*      Members noted that the temporary road closure has been submitted.
  - iii)*      Cllr Edwards explained the quotation for the PA System had been reduced and it was RESOLVED to agree the reduced price of £130.00 plus VAT.
- 16/149**      **Family Learning Activites**
- Cllr Burwood informed members of the Family Learning Activity Workshops being run by Essex County Council. It was RESOLVED that a Take Flight workshop could be held on Friday 28<sup>th</sup> October 2016.
- 16/150**      **Vintage Dance**
- Following the success of the dance held in August. It was RESOLVED to investigate the possibility of holding another one in February/March 2017.
- 16/151**      **Fund raising**
- Deferred to the next meeting.
- 16/152**      **Christmas Drinks Reception**
- i)*      Members discussed the arrangements of the meeting
  - ii)*      The invitation list was reviewed.
  - iii)*      Admin Assistant informed members she is still awaiting responses for catering quotations.
  - iv)*      Cllr Edwards to contact 'The New Pavilion' for costings.
- 16/153**      **Other Events**
- i)*      Fundraising Events – Cllr Perry to report – deferred to next meeting.
  - ii)*      CPR Training – 25<sup>th</sup> September 2016- it was RESOLVED to advertise the workshop on Facebook and the website.
  - iii)*      Meet your Councillors – 9<sup>th</sup> October 2016- event has been included in the Heybridge Herald.
  - iv)*      Clarks Farm Show -18<sup>th</sup> September 2016- Admin Assistant confirmed Cllr Young, Cllr Burwood and Cllr Edwards have confirmed they will attend.
  - v)*      Plantation Hall Extension Exhibit-2<sup>nd</sup> October 2016- It was RESOLVED to purchase a banner and to advertise on Facebook and the website.
  - vi)*      Neighbourhood Plan Public Workshop -23<sup>rd</sup> October 2016- It was RESOLVED to advertise on Facebook and the website.

**16/154**

**Events Budget**

The budget report was reviewed. Cllr Burwood asked for some clarification on the layout. Cllr Edwards to converse with the Clerk to enable her to update members at the next meeting.

**16/155**

**Future Meetings**

The next Parish Council Meeting will be held on Thursday 15<sup>th</sup> September 2016 at 7.00pm.

The next meeting of the Planning Committee will be held on Wednesday 6<sup>th</sup> October 2016 at 7.00pm.

The next meeting of the Events Committee will be held on Thursday 13<sup>th</sup> October 2016 at 7.30pm.

The next meeting of the Environment and Resources Committee will be held on Thursday 22<sup>nd</sup> September 2016 at 7.00pm.

The Chairman closed the meeting at 9.00pm

Signed by Chairman  
DATED: