



Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 7th AUGUST 2014** at Plantation Hall, Colchester Road, Heybridge.

PRESENT

Chairman: Dr. Michael Blyth

Councillors: Michael Edwards, Richard Perry, Prof. Lew Schnurr

Non-Council Members: PCSO Sofia Bishop

Officers: Laurie Wiebe – Clerk

Public: Cllr. John Harrison

In the Chair: Cllr. Dr. Blyth

The meeting commenced at 7:46pm.

14/131 **Apologies for absence**

Apologies were received from Cllr. Dobson and Cllr. Burmby.

It was **RESOLVED** to approve the apologies.

14/132 **Chairman's Announcements**

There were no announcements.

14/133 **Minutes**

The minutes of the Events Committee meeting held on 23rd July 2014 were received.

It was **RESOLVED** that the Minutes of the Events Committee meeting held on 23rd July 2014 be approved and confirmed.

14/134 **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.**

None.

14/135 Public Participation

Cllr. Harrison reported comments he received from residents who attended the Community Festival. There appeared to be confusion over the raffle and obtaining raffle tickets. Cllr. Harrison noted that there had been no public notice for closing the grass verge along Stock Chase for parking vehicles.

A general discussion took place regarding the Festival. PCSO Bishop noted that there were no issues regarding vehicles parked on the grass verge along Stock Chase. Cllr. Perry and Cllr. Burmby sold raffle tickets throughout the day into the evening.

The Chairman thanked Cllr. Harrison for his comments.

PCSO Bishop reported that there had been negative comments found on Facebook regarding the raffle.

14/136 Community Festival 2014

Members reviewed the Community Festival. A feedback form was circulated to Members and staff. The completed forms should be returned to the Clerk by mid-September for consideration at the October Events Committee meeting.

Cllr. Perry estimated that more than 1000 people attended the Festival which was double from the previous year.

It was **RESOLVED** that a thank-you letter should be sent to Solar9 and Andy Potts.

A general discussion took place regarding the Festival atmosphere and the events of the day. It was noted that both Andy Potts and Lou Bradwell from Saint FM have expressed interest in working with the Committee in organising the Festival for next year.

The Clerk reported that a number of raffle prizes had yet to be collected. It was agreed that deadline for collection of the raffle prizes would be end of August 2014.

14/137 Events Expenditure

The Clerk reported on the current expenditure. The total expenditure for the Festival was £1179.92; total income from the Festival was £877.

Total expenditure of events was £1217.92.

Members considered the donation to J's Hospice. It was agreed to **RECOMMEND** to full Council that a donation of £500 be given to J's Hospice.

Cllr Perry suggested hosting fundraising events for the Events Committee. Cllr. Perry suggested having a 3-course dinner for 30 people at £15 each at his hotel. The monies raised will be donated to the Events Committee. It was agreed to **RECOMMEND** to full Council the suggested fundraising event.

14/138 Remembrance Sunday

Cllr. Edwards reported that a meeting had taken place with Cllr. Dr. Blyth and Police Sgt Phil Morely. It was noted that the police are not able to help with the Remembrance Sunday parade. The Parish Council will have to apply for temporary road closure to Maldon District Council. It was agreed that the parade will only be one direction from Plantation Hall to the Cemetery and required a minimum of 6 Councillors wearing high vis vests.

It was **RESOLVED** that the Committee will apply for the road closure for the Remembrance Sunday parade.

Cllr. Edwards will arrange a meeting with the Scouts, Rainbows, Brownies, Guides, and Rev. Peter Low to discuss the arrangements of the service.

Members considered serving refreshments at Plantation Hall following the Remembrance Sunday Service.

It was **RESOLVED** that refreshments, chocolate biscuits and mince pies will be served at Plantation Hall following the Remembrance Sunday Service.

14/139 Christmas Drinks Reception – 12 December 2014 8pm

Members considered catering arrangements for the reception. Quotations will be sought from various catering companies for 80 people.

The Clerk circulated a proposed invitation list for the Reception.

It was **RESOLVED** that-

- i) Cllr. Edwards will contact Blackwater Catering and Beck n Call, Cllr. Dr. Blyth will contact Quest Catering and Mr. Feelgood, PCSO Bishop will contact Cherry Tree.
- ii) The invitation list be approved.

14/140 Any other events

Various events were discussed. It was agreed that Senior Citizens Christmas Lunch would be reconsidered in 2015. It was suggested that a Senior Citizens Garden Party be considered summer of 2015.

It was agreed that there should be two further Meet Your Councillor events; one in mid to late November 2014 and one in Spring 2015. The Clerk will check the Hall booking diary and report back at the next Committee meeting.

The Quiz Night was discussed and it was agreed that the event should take place in Spring 2015.

Discussions involving a table top/boot sale were deferred.

14/141 **Future Meetings**

The next Parish Council meeting will be held on Thursday 21st August 2014 at 7:00pm.

The next meeting of the Planning Committee will be held on Thursday 4th September 2014 at 7:00pm.

The next meeting of the Events Committee will be held on Thursday 4th September 2014 at 7:30pm.

The Chairman closed the meeting at 9:13pm.

Signed by Chairman
DATED: