



Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 4th SEPTEMBER 2014** at Plantation Hall, Colchester Road, Heybridge.

PRESENT

Chairman: Dr. Michael Blyth

Councillors: Michael Edwards, Richard Perry, Mark Burmby

Non-Council Members: None

Officers: Laurie Wiebe – Clerk

Public: Cllr. John Harrison

In the Chair: Cllr. Dr. Blyth

The meeting commenced at 8:06pm.

14/165 **Apologies for absence**

Apologies were received from Cllr. Dobson, Cllr. Prof Schnurr, and PCSO Bishop.

It was **RESOLVED** to approve the apologies.

14/166 **Chairman's Announcements**

There were no announcements.

14/167 **Minutes**

The minutes of the Events Committee meeting held on 7th August 2014 were received.

It was **RESOLVED** that the Minutes of the Events Committee meeting held on 7th August 2014 be approved and confirmed.

14/168 **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.**

None.

- 14/169** **Public Participation**
Cllr. Harrison noted that the Festival made a financial loss and questioned why the event was held.
- The Chairman thanked Cllr. Harrison for his comment.
- 14/170** **Remembrance Sunday – 9 November 2014**
Members received a report from Cllr. Edwards. A meeting is being arranged with Rev. Peter Low, Scouts, Brownies and other uniformed organisations.
- An application for temporary road closure for the parade from Plantation Hall to the Cemetery will be submitted to MDC.
- It was noted that the Salvation Army band will not be able to play the Last Post. It was suggested that one of the Scouts may be able to perform the Last Post, failing such, a recording will be played.
- 14/171** **Christmas Drinks Reception – 12 December 2014**
Members considered the catering quotations received.
Cllr. Edwards contacted Becks and Call Caterers and a quote was received for £9 per person based on a minimum of 80 people.
- Cllr. Edwards contacted Blackwater Catering and a quote was received for £16 per person with no drinks.
- Cllr. Dr. Blyth contacted Quest Catering and Mr. Feelgood. Quotes will be considered at the next meeting.
- It was noted that the buffet should consist of simple food of good quality with an aim of £7 per person.
- 14/172** **Meet Your Councillor Event**
Members considered setting a date for the Meet Your Councillor event.
- It was **RESOLVED** that the Meet Your Councillor Event be held on Sunday 23rd November 2014 between 2pm and 4pm.
- A general discussion took place on the Heybridge Herald. It was noted that the events will be advertised in the Herald.
- 14/173** **Events Expenditure**
The Clerk reported the total expenditure of events was £1217.92. It was noted that the budget for the Christmas Drinks Reception has been considered as hospitality.
- It was discussed that thank you letters be sent to Dale Hire (Karl Horrocks), Farmer Giles, Alan Wiseman, and Solar9.

14/174

Future Meetings

The next Parish Council meeting will be held on Thursday 18th September 2014 at 7:00pm.

The next meeting of the Planning Committee will be held on Thursday 2nd October 2014 at 7:00pm.

The next meeting of the Events Committee will be held on Thursday 2nd October 2014 at 7:30pm.

The Chairman closed the meeting at 8:50pm.

Signed by Chairman
DATED: 2 October 2014