



# Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 3 JULY 2014** at Plantation Hall, Colchester Road, Heybridge.

PRESENT

**Chairman:** Dr. Michael Blyth

**Councillors:** Richard Perry

**Non-Council Members:** PCSO Sofia Bishop

**Officers:** Laurie Wiebe – Clerk

**Public:** Andy Potts, Paul from Solar9

In the Chair: Cllr. Dr. Blyth

The meeting commenced at 7:30pm.

**14/88 Apologies for absence**

Apologies were received from Cllr. Michael Edwards, Cllr. Prof. Schnurr, Cllr. Ian Dobson and Cllr. Mark Burmby.

It was **RESOLVED** to approve the apologies.

**14/89 Chairman's Announcements**

The Chairman reported that the Sea Cadets have yet to confirm attending the Festival. The Chairman has ordered a hamper from Maldon Deli for £30 to £40 which will be taken from Chairman's allowance.

**14/90 Minutes**

The minutes of the Events Committee meeting held on 18<sup>th</sup> June 2014 were received.

It was **RESOLVED** that the Minutes of the Events Committee meeting held on 18<sup>th</sup> June 2014 be approved and confirmed.

**14/91 Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.**

None.

**14/92 Public Participation**

Paul and Andy Potts discussed the details of the stage.

Cllr. Perry filed temporary event notice on behalf of Andy Potts.

**14/93 Community Festival 2014**

Members reviewed the Action Plan for Heybridge Community Festival 2014 and added additional actions.

It was agreed that the Chairman will contact Lou of Saint FM to confirm details of the roadshow.

Cllr. Perry (with the help of Cllr. Burmby) will pick up the diesel generator from Dale Hire.

The layout of the field was discussed. It was agreed that each stall will be allocated 12 to 13 foot square and each stall will be numbered. The stalls will be marked with paint first thing on the Sunday morning.

It was noted that 600 programmes will be printed for a cost between £250 and £300.

It was agreed that Councillors attending the Festival will wear high viz vests and their name badges.

**14/94 Any other events**

It was agreed to defer this item.

**14/95 Events Expenditure**

The Clerk reported the following events expenditure:

Total = £1388.00

Total income received = £265.00

**14/96 Future Meetings**

The next Parish Council meeting will be held on Thursday 17<sup>th</sup> July 2014 at 7:00pm.

The next meeting of the Planning Committee will be held on Thursday 7<sup>th</sup> August 2014 at 7:00pm.

The next meeting of the Events Committee will be held on Wednesday 23<sup>rd</sup> July 2014 at 7:30pm.

The Chairman closed the meeting at 9:40pm.

Signed by Chairman  
DATED: