



Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 2nd OCTOBER 2014** at Plantation Hall, Colchester Road, Heybridge.

PRESENT

Chairman: Dr. Michael Blyth

Councillors: Prof. Lew Schnurr, Richard Perry

Non-Council Members: None

Officers: Laurie Wiebe – Clerk

Public: None

In the Chair: Cllr. Dr. Blyth

The meeting commenced at 7:50pm.

14/204 **Apologies for absence**

Apologies were received from Cllr. Dobson, Cllr. Trowbridge, Cllr. Burmby, Cllr. Edwards and PCSO Bishop.

It was **RESOLVED** to approve the apologies.

14/205 **Chairman's Announcements**

There were no announcements.

14/206 **Minutes**

The minutes of the Events Committee meeting held on 4th September 2014 were received.

It was **RESOLVED** that the Minutes of the Events Committee meeting held on 4th September 2014 be approved and confirmed.

14/207 **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.**

None.

14/208 **Public Participation**
No public present.

14/209 **Remembrance Sunday – 9 November 2014**
Members received a report from the Chairman.

The order of service for Remembrance Sunday will remain the same as last year. Clive Searle (Scouts) has offered to arrange the music for the Service but has yet to confirm. Cllr. Dr. Blyth is willing to accompany the Scouts on keyboard.

It was noted that Cllr. Dr. Blyth will view the Chapel prior to the event to check for electricity.

Cllr. Prof. Schnurr will contact Mr. Mann for permission to use Bentall's Centre for additional parking. The Clerk will make car-parking signs on yellow card.

The Clerk asked that a Health and Safety announcement be made to the public regarding trip factors in the cemetery.

14/210 **Christmas Drinks Reception – 12 December 2014**
Members considered the catering quotations received.

It was **RESOLVED** that At your Beck and Call Caters be booked for the Christmas Drinks Reception for £7.50 per person based on minimum of 80 people.

The Clerk reported that 39 people have confirmed they will attend the Reception.

14/211 **Other Events**

i) Cllr. Perry discussed the fundraising dinner which will be held on Sunday 26th October 2014 at 7pm. Cllr. Perry noted that Cllrs. Jennings, Davies, Lawson, Dr. Blyth and Prof. Schnurr confirmed they will attend the dinner.

It was noted that dinner will be £15 per person with all monies raised for the Parish Council.

ii) Community Festival
It was noted that the Clerk had only received feedback from two Councillors and two members of staff. The Clerk will summarise the feedback for consideration at the next Committee meeting.

It was noted that the organisation of the Community Festival 2015 will begin on 8th January 2015.

- iii) Cllr. Perry suggested a Heybridge Band contest event to be held on the Playing Field. Cllr. Dr. Blyth expressed his concern that the event should not be held near or clash with the Festival.

14/212 Events Expenditure

The Clerk noted that the expenditure for events had not changed since last meeting.

14/213 Future Meetings

The next Parish Council meeting will be held on Thursday 23rd October 2014 at 7:00pm.

The next meeting of the Planning Committee will be held on Thursday 6th November 2014 at 7:00pm.

The next meeting of the Events Committee will be held on Thursday 6th November 2014 at 7:30pm.

The Chairman closed the meeting at 8:34pm.

Signed by Chairman
DATED: