



## Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 15<sup>th</sup> JANUARY 2015** at Plantation Hall, Colchester Road, Heybridge.

### PRESENT

**Chairman:** Dr. Michael Blyth

**Councillors:** Keith Lawson, Prof Lew Schnurr, Michael Edwards,  
Richard Perry

**Non-Council Members:** None

**Officers:** Laurie Wiebe – Clerk

**Public:** none

In the Chair: Cllr. Dr. Blyth

The meeting commenced at 7.30pm.

**14/332**      **Apologies for absence**  
Apologies were received from PCSO Bishop, Cllrs. Dobson and Burmby.

It was **RESOLVED** to approve the apologies.

**14/333**      **Chairman's Announcements**  
There were no announcements.

**14/334**      **Minutes**  
The minutes of the Events Committee meeting held on 4<sup>th</sup> December 2014 were received.

Minute 14/283 to be amended to remove apologies received from Cllr. Prof. Schnurr. Minute 14/288 (iv) to be amended to read Chapel doors were scheduled to be painted.

It was **RESOLVED** that the Minutes of the Events Committee meeting held on 4<sup>th</sup> December 2014 be approved and confirmed as amended.

**14/335**      **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.**

None.

**14/336**      **Public Participation**

There were no public present.

**14/337**      **Christmas Drinks Reception Review**

Members discussed the Christmas Drinks Reception.

It was noted, generally, that the event had been a success. It was noted that the food was better than last year, however a comment had been made that perhaps the food was too fancy.

It was agreed that should the Parish Council host a Christmas Drinks Reception in 2015, that different catering options be explored.

**14/338**      **Community Festival 2014 Review**

Members considered the Festival report that had been previously circulated. The following comments were made:-

- i) At least one designated stall to sell programmes, perhaps nearer the Field entrance. It was difficult to sell the programmes as there were not enough helpers.
- ii) Children's activity went well, notably the kiddie rides and games.
- iii) Dog agility went well and they helped fill in the gaps in the main arena programme.
- iv) SAINT FM – have expressed interest in helping organise the 2015 Festival. Lou Bradwell will be invited to attend the next Events Committee Meeting.
- v) Vikings were good.
- vi) Beer Tent was a success. Andy Potts will be invited to attend the next Events Committee Meeting.
- vii) The Air Cadets drill went well. They are unable to attend 2015 Festival.
- viii) It was noted that hiring portaloos (including a disabled portaloos) should be investigated for 2015 Festival.
- ix) Stalls should not be pre-assigned so that there are no gaps in the field.
- x) Stalls should be located 24 feet from the hedge to allow improved access for stall holder vehicles.
- xi) It was agreed that the charge for stalls should remain the same (£5 for charity; £25 for commercial) for 2015 Festival.
- xii) Main arena should be made smaller – 75 feet by 75 feet.
- xiii) It was noted that the day was very tiring for helpers and staff. It was suggested that the 2015 Festival should start at 12pm ending at 4pm with a raffle draw. The band would be asked to play 4:30pm to 6:30pm allowing an extra hour for encores.

14/339

**Community Festival 2015 – Sunday 26 July 2015**

Members reviewed the Action Plan for Heybridge Community Festival 2015 and added additional actions.

It was agreed that the Festival time will be 12pm to 4pm. The raffle draw will be held at 4pm. The band will play at 4:30pm to 6:30pm (7:30pm with encores.)

The suggested Main Arena events include:-

Zumba dancing  
Big Sing/Little Sing  
Carnival Procession  
School of Dance  
Dogs  
Vikings

The PA system was discussed. It was agreed that Cllr. Edwards will contact Reece Productions to confirm a quotation for a mobile PA system to be used for the Main Arena.

Cllr. Perry left the meeting at 8:41pm.

Cllr. Perry returned to the meeting at 8:43pm.

14/340

**Other Events**

Members discussed other events:

- i) Quiz Night  
It was agreed the quiz night will be held on Saturday 21<sup>st</sup> March 2015 at 7:30pm. Local groups and organisations will be invited.
- ii) Maldon Blackwater Rotary Picnic and Senior Citizens Strawberry Tea could be held together in August 2015  
This item was deferred.

Cllr. Lawson left the meeting at 9:15pm.

- iii) Cemetery Chapel Open Afternoon  
This item was deferred.

14/341

**Future Meetings**

The next Parish Council meeting will be held on Thursday 22<sup>nd</sup> January 2015 at 7:00pm.

The next meeting of the Planning Committee will be held on Thursday 5<sup>th</sup> February 2015 at 7:00pm.

The next meeting of the Events Committee will be held on Thursday 12<sup>th</sup> February 2015 at 7:30pm.

Cllr Perry reported that he will be organising another fundraising event after the May 2015 elections.

The Chairman closed the meeting at 9:20pm.

Signed by Chairman  
DATED: