



Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 14th April 2016** at Plantation Hall, Colchester Road, Heybridge.

PRESENT

Chairman:	Dr Michael Blyth
Councillors:	Simon Burwood, Gary Young, Richard Perry
Officers:	Amanda Hilton - Assistant
Public:	None present

In the Chair: Cllr Dr Michael Blyth

The meeting commenced at 7.30pm

15/502 **Apologies for absence**
Apologies received from Cllr Lew Schnurr, Cllr Zofia Edwards, Cllr Michael Edwards.

15/503 **Chairman's Announcements**
None

15/504 **Minutes**
The minutes of the Events Committee meeting held on Thursday 10th 2016 were received.

It was **RESOLVED** that the Minutes of the Events Committee meeting held on Thursday 10th March 2016 be approved and confirmed as amended.

15/505 **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.**
None to disclose

15/506 **Public Participation**
None

15/507 **Community Festival - Sunday 31 July 2016**

- i)* The action plan was reviewed. Cllr Perry has been looking into a new banner and will email out the design to be agreed. The cost of the banner is £80, the Committee agreed to purchase.
- ii)* Cllr Young Proposed Polo shirts are worn instead of high viz jacket. Cllr Perry seconded. The Committee agreed the polo shirts could also be worn for other public occasions.
- iii)* Cllr Dr Blyth asked Admin for a list of arena events.

15/508 **Other Events**

- i)* Heybridge Primary School Summer Fair 25th June 2016
Cllr Dr Blyth can no longer attend. Cllr Burwood happy to attend and Admin to ask full Council if anyone else available.
Cllr Dr Blyth asked that Admin contact Heybridge Primary School to get the art competition organised.
- ii)* Vintage Dance – Saturday 20th August 2016
Cllr Young discussed the possibility of extending the finish time past 11pm. Admin explained our licencing hours and it was agreed to keep the times as 7pm-11pm.
- iii)* Meet Your Councillors -12th June 2016
Cllr Dr Blyth asked that the Claydon Room and Meeting Room be available. Cllr Perry has sourced a generic banner for £45 to advertise this event. The Committee agreed to purchase. Cllr Burwood suggested councillors fill in a form to reflect the discussions held with members of the public for future reference.

15/509 **Events Budget**

Cllr Young requested that we have a report each month regardless of any changes. Cllr Burwood would like an event by event report as the quiz night has been held since the last report was made. He would also like clarification as how much was raised from the evening itself and if the money raised from the heads and tails game has been donated to the First Responders. Admin agreed to confer with the clerk on this matter and report back at the next meeting.

15/510 **Future Meetings**

The next Parish Council Meeting will be held on Thursday 21st April 2016 at 7.00pm.

The next meeting of the Planning Committee will be held on Thursday 5th May 2016 at 7.00pm.

The next meeting of the Events Committee will be held on Thursday 12th May 2016 at 7.30pm.

The Chairman closed the meeting at 9.15pm

Signed by Chairman
DATED: