



Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 13th October 2016** at Plantation Hall, Colchester Road, Heybridge.

PRESENT

Chairman:	Gary Young
Councillors:	Simon Burwood, Richard Perry
Officers:	Amanda Hilton - Assistant
Public:	None

In the Chair: Cllr Gary Young

The meeting commenced at 7.30pm

- 16/210** **Apologies for absence**
Apologies received from Cllr Michael Edwards and Cllr Lew Schnurr
- 16/211** **Chairman's Announcements**
The Chairman thanked everyone who attended and helped out on Sunday 9th October at the Meet your Councillors event.
- 16/212** **Minutes**
The minutes of the Events Committee meeting held on Thursday 8th September 2016 were received.
It was **RESOLVED** that the Minutes of the Events Committee meeting held on Thursday 8th September 2016 be approved and confirmed.
- 16/213** **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.**
None
- 16/214** **Public Participation**
None

- 16/215** **Remembrance Sunday Service- 13 November 2016**
i) Members reviewed the Action Plan.
- 16/216** **Public Talks**
 Cllr Young informed members he would like to host 1 hour free public talks during the winter months. It was RESOLVED to host on a Sunday afternoon and Cllr Young to arrange.
- 16/217** **Vintage Dance-25 February 2017**
 Cllr Young updated members the dance is booked and advertising is complete. Members RESOLVED to advertise on the Councils Social Media page.
- 16/218** **Fund raising**
 Members discussed ideas and it was RESOLVED to hold a Quiz Night in January 2017, a Bingo Night in March 2017.
- 16/219** **Christmas Drinks Reception**
i) Members discussed the arrangements for the evening.
ii) Members agreed the invitation list and it was RESOLVED that the invitations be sent.
iii) Members considered the three quotations received for catering and it was RESOLVED to use quotation 2 for £980.
- 16/220** **Other Events**
i) Fundraising Events – Cllr Perry explained that previous events organised had not been well supported.
ii) CPR Training – 20th November 2016. The Admin Assistant confirmed to date there has been no interest despite advertising. Cllr Young would like final numbers by the 10th November to determine whether to cancel the event.
iii) Meet your Councillors – 9th October 2016- Cllr Young reported only two members of the public attended and suggested that maybe the event is being held too frequently.
iv) Neighbourhood Plan Public Workshop -23rd October 2016- Cllr Young confirmed the Working Group will be additionally meeting on Tuesday 18th and Friday 21st October.
- 16/221** **Events Budget**
 The budget report was reviewed.
- 16/222** **Future Meetings**
 The next Parish Council Meeting will be held on Thursday 20 October 2016 at 7.00pm.
 The next meeting of the Planning Committee will be held on Thursday 3rd November 2016 at 7.00pm.

The next meeting of the Events Committee will be held on Thursday 10th November 2016 at 7.30pm.

The next meeting of the Environment and Resources Committee will be held on Thursday 27th October 2016 at 7.00pm.

The Chairman closed the meeting at 9.00pm

Signed by Chairman
DATED: