



Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 13th AUGUST 2015** at Plantation Hall, Colchester Road, Heybridge.

PRESENT

Chairman: Dr. Michael Blyth

Councillors: Gary Young, Mike Hall, Prof Lew Schnurr, Michael Edwards
Simon Burwood, Richard Perry

Non-Council Members: PCSO Bishop

Officers: Amanda Hilton - Assistant

Public: Non Present

In the Chair: Cllr. Dr. Blyth

The meeting commenced at 7.30pm.

15/134 **Apologies for absence**
None received

15/135 **Chairman's Announcements**
The Chairman welcomed Amanda Hilton to the team.

15/136 **Minutes**
The minutes of the Events Committee meeting held on 9th July 2015 were received.

It was **RESOLVED** that the Minutes of the Events Committee meeting held on 9th July 2015 be approved and confirmed.

15/137 **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.**
None.

15/138 **Public Participation**
None

15/139

Review of the Community Festival 2015 – Sunday 26 July 2015

- i) Verbal Feedback – General response was the Festival was the most organised to date and would have been well presented had the weather been on our side. Cllr Blyth thanked the Events Committee and all Plantation Staff for their commitment and contribution. A special mention to Laurie for all her advice and help.
- ii) Members considered the issue of advertising and suggested in preparation for next year we look at more resources.
- iii) Members asked to consider looking into the Press Policy as Cllr Schnurr is of the opinion the current one maybe restrictive.

It was **RESOLVED** that:-

- i) Formal responses be received to the Admin Assistant by the 9th September 2015.
- ii) An Action Plan will be used for all Events organised.

15/140

Other Events

Members discussed other events:

*i) **Remembrance Sunday***

Cllr Blyth produced a Draft Action Plan for the Parade. It was agreed to organise the Parade the same as 2014. Cllr Edwards to communicate with Peter Lowe and Clive Searle. Cllr Blyth to meet nearer the time to solve issues with wording on the Order of Service. It was agreed Admin would work on the Action Plan for the next meeting to be held on 10th September 2015.

*ii) **Christmas Drinks Reception – 4th December 2015***

It was agreed the Clerk and Admin to continue with investigations into the Catering. Admin was asked to circulate a list of all invitees and any suggestions for others be sent to Admin for approval.

Cllr Perry suggested holding Fund Raising Events for extra funds. It was agreed he would hold a BBQ on the 27th September 2015 and a possible Fish and Chip Supper later in the year.

*iii) **Clarks Farm Show – 20th September 2015***

Admin explained that Clarks Farm would like the Council to have a stall at their show. It was agreed Cllr Young, Cllr Hall and Cllr Perry would attend. It was **recommended** this matter be taken to Full Council for ideas on what the stall should include.

*iv) **Meet Your Councillor***

It was agreed to try a Meet Your Councillor Session – suggested dates 4th and 11th October 2015 admin to confirm availability. It was suggested that a banner be purchased that can be kept and used to advertise this event as and when held. It was **recommended** this matter be taken to Full Council.

*v) **Planting of Spring Bulbs***

It was agreed to support. It was **recommended** this be agreed by Full Council.

vi) **Quiz Night**

It was discussed to hold a Spring Quiz Night and the Charity of the Year to benefit. It was suggested to hold it outside of the Hall – Cllr Moodey to be approached nearer the time.

vii) **Community Festival 2016**

Suggestions were made briefly for ideas. Council were in favour of Cllr Shnurr to produce a Bulletin booklet on the history of the Chapel.

15/141

Events Budget

The Clerk reported that the budget for Events was £1500 for 2015-2016.

The anticipated expenses had not changed since last meeting.

15/142

Future Meetings

The next Parish Council meeting will be held on Thursday 20th 2015 at 7:00pm.

The next meeting of the Planning Committee will be held on Thursday 3rd September 2015 at 7:00pm.

The next meeting of the Events Committee will be held on Thursday 10th September 2015 at 7:30pm.

The Chairman closed the meeting at 9:08pm.

Signed by Chairman
DATED: