



# Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 12<sup>th</sup> May 2016** at Plantation Hall, Colchester Road, Heybridge.

## PRESENT

- Chairman:** Gary Young
- Councillors:** Simon Burwood, Richard Perry. Michael Edwards. Zofia Edwards, Lew Schnurr, Dr M Blyth.
- Officers:** Amanda Hilton - Assistant
- Public:** None present

In the Chair: Cllr Gary Young

The meeting commenced at 7.30pm

**15/540**      **Apologies for absence**  
None Received

**15/540**      **Chairman's Announcements**  
None

**15/541**      **Minutes**  
The minutes of the Events Committee meeting held on Thursday 14<sup>th</sup> April 2016 were received.

It was **RESOLVED** that the Minutes of the Events Committee meeting held on Thursday 14<sup>th</sup> April 2016 be approved and confirmed.

**15/542**      **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.**  
Cllr Zofia Edwards disclosed a member of the Die Hards Band is a friend, colleague and client.

**15/543**      **Public Participation**  
None

**15/544**      **Community Festival - Sunday 31 July 2016**  
i) The action plan was reviewed. Admin confirmed we have 29 paid stalls and all acts for the arena are booked. Layout of the

field was agreed. The hall layout will be confirmed at the next meeting. Committee members volunteered to approach local companies for raffle donations and agreed that £50 be spent on a hamper donated by Council.

- ii) Admin explained she has secured advertising 'for sale' boards through Beresford's Estate Agents and wording was agreed. Boards will be put up 2 weeks before the event. Cllr Young thanked Admin for her continued effort with the organisation especially the effort put in outside of her working hours.
- iii) There were a number of questions to be put forward to members of the full Council so it was agreed that the Events Committee Chairman will present a report at the PC meeting on the 19<sup>th</sup> May outlining what these are.

**15/545**

**Other Events.**

- i) Heybridge Primary School Summer Fair 25<sup>th</sup> June 2016  
Cllr Burwood, Cllr Zofia Edwards and Cllr Perry confirmed they will be attending.
- ii) Vintage Dance – Saturday 20<sup>th</sup> August 2016  
Cllr Young is working on the posters and will send to Admin to distribute.
- iii) Meet Your Councillors -12<sup>th</sup> June 2016  
Admin confirmed she has made a start on the feedback form.
- iv) Fundraising Events  
Cllr Perry asked Admin to chase full Council on preferable dates for a possible fund raising BBQ.
- v) CPR Training – Cllr Young updated members that the workshops had been successful. Extra sessions to be planned after the Festival where they will be advertised. Cllr Perry thanked Cllr Young for organising this and feels all Council members should attend one of the sessions.
- vi) Cllr Michael Edwards and Cllr Prof Lew Schnurr will be attending Armed Forces Day at Stow Maries on the 25<sup>th</sup> June 2016.

**15/546**

**Events Budget**

Committee agreed the new format is much simpler and thanked for the Clerk for revising it.

**15/547**

**Future Meetings**

The next Parish Council Meeting will be held on Thursday 19<sup>th</sup> May 2016 at 7.00pm.

The next meeting of the Planning Committee will be held on Thursday 2<sup>nd</sup> June 2016 at 7.00pm.

The next meeting of the Events Committee will be held on Thursday 9<sup>th</sup> June 2016 at 7.30pm.

The next meeting of the Environment and Resources Committee will be held on Thursday 26<sup>th</sup> May 2016 at 7.00pm.

The Chairman closed the meeting at 9.00pm

Signed by Chairman  
DATED: