



Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 12th FEBRUARY 2015** at Plantation Hall, Colchester Road, Heybridge.

PRESENT

Chairman: Dr. Michael Blyth

Councillors: Prof Lew Schnurr, Michael Edwards, Ian Dobson

Non-Council Members: Andy Potts, Lou Blackwell (SAINT FM)

Officers: Amanda Hilton – Assistant

Public: none

In the Chair: Cllr. Dr. Blyth

The meeting commenced at 7.30pm.

14/379 **Apologies for absence**
Apologies were received from Cllrs. Perry and Lawson.

It was **RESOLVED** to approve the apologies.

14/380 **Chairman's Announcements**
The Chairman welcomed Andy Potts and Lou Blackwell.

14/381 **Minutes**
The minutes of the Events Committee meeting held on 15th January 2015 were received.

It was **RESOLVED** that the Minutes of the Events Committee meeting held on 15th January 2015 be approved and confirmed as amended.

14/382 **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.**
None.

14/383 **Public Participation**

Both Andy Potts and Lou Blackwell participated during the Festival discussions.

14/384

Community Festival 2015 – Sunday 26 July 2015

Members reviewed the Action Plan for Heybridge Community Festival 2015 and added additional actions.

Lou Blackwell and Cllr. Edwards discussed the PA System. Lou Blackwell confirmed that Marks Tey Radio may not be needed. Lou Blackwell also confirmed that SAINT FM presenters would be available for the duration of the Festival. A portable PA system for the Main Arena would be needed.

Lou Blackwell confirmed that jingles on air advertising the Festival should start 4 to 6 weeks before the event. The jingle should be for 30 seconds duration.

There was a discussion on moving the stage to the end of the Playing Field near the Hall, however, Andy Potts noted that this may well keep people from circulating the whole Festival.

Andy Potts noted that Solar9 had been successful and suggested that there should be more bands. Andy Potts would be contacting a Jazz Band if agreed.

Members considered and agreed that Andy Potts would use the whole side of the Playing Field. Andy Potts also offered use of his PA System.

It was suggested that a letter of thanks be sent to Mr. Wiseman for use of the lorry as a stage during the 2014 Festival. It was hoped that Mr. Wiseman would contribute the use of the lorry this year.

Amanda Hilton and Cllr. Dr. Blyth will contact Heybridge Primary School with the possibility of organising a children's games area.

It was agreed that Heybridge School children would receive certificates for attending the Festival.

14/385

Other Events

Members discussed other events:

- i) Quiz Night – 21 March 2015 at 7:30pm.
It was noted that invitations had been sent to various local groups and organisations.
- ii) Maldon Blackwater Rotary Picnic and Senior Citizens Strawberry Tea.
This item was deferred.

- iii) Cemetery Chapel Open Afternoon
This item was deferred.

14/386

Events Budget

As the Clerk was not present, this item was deferred.

14/387

Future Meetings

The next Parish Council meeting will be held on Thursday 19th February 2015 at 7:00pm.

The next meeting of the Planning Committee will be held on Thursday 26th February 2015 at 7:00pm.

The next meeting of the Events Committee will be held on Thursday 12th March 2015 at 7:30pm.

The Chairman closed the meeting at 8:50pm.

Signed by Chairman
DATED: