



# Heybridge Parish Council

Minutes of the meeting of the **EVENTS COMMITTEE** of the Parish Council held on **THURSDAY 11<sup>th</sup> August 2016** at Plantation Hall, Colchester Road, Heybridge.

## PRESENT

<b>Chairman:</b>	Michael Edwards
<b>Councillors:</b>	Simon Burwood, Lew Schnurr,
<b>Officers:</b>	Amanda Hilton - Assistant
<b>Public:</b>	None

In the Chair: Cllr Michael Edwards

The meeting commenced at 7.30pm

- 16/93**      **Apologies for absence**  
Apologies received from Cllr Gary Young and Cllr Richard Perry
- 16/94**      **Chairman's Announcements**  
None
- 16/95**      **Minutes**  
The minutes of the Events Committee meeting held on Thursday 14<sup>th</sup> July 2016 were received.  
It was **RESOLVED** that the Minutes of the Events Committee meeting held on Thursday 14<sup>th</sup> July 2016 be approved and confirmed.
- 16/96**      **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests.**  
None
- 16/97**      **Public Participation**  
None
- 16/98**      **Community Festival - Sunday 31 July 2016**  
i)      A report from Cllr Young was received and noted.

- 16/99**                    **Remembrance Sunday Service- 13 November 2016**  
*i)*Cllr Edwards confirmed that together with the Clerk he will meet with Sgt Morley of the Maldon District Neighbourhood Policing Team, on Friday 12<sup>th</sup> August to discuss the road closure arrangements for the Parade.  
*ii)*Cllr Edwards confirmed a further meeting on 5<sup>th</sup> September has been arranged with the uniformed organisations.  
*iii)*Cllr Edwards asked members to agree a quotation for a higher spec PA system to allow for music to be played as well as an additional speaker. Members discussed this in detail and it was RESOLVED that this equipment be hired.
- 16/100**                    **Vintage Dance**  
The Admin Assistant updated members there has been 20 tickets reserved.  
Cllr Edwards suggested circulating a chase up email.
- 16/101**                    **Fundraising**  
Members discussed holding regular fundraising events to engage with the community. The Admin Assistant suggested approaching our Charity of the year to host a Bingo Night at the Hall it was RESOLVED that the Admin Assistant will investigate further. Cllr Burwood said that he would be keen to hold Family Learning activities in the school holidays. It was RESOLVED that Cllr Burwood will investigate further.
- 16/102**                    **Christmas Drinks Reception -2 December 2016**  
Cllr Edward asked that a list of invitees be available for the next meeting 8<sup>th</sup> September 2016 with a view to sending the invitations out early October. It was RESOLVED that the Admin Assistant can now begin to investigate catering and refreshments.
- 16/103**                    **Other Events**  
*i)*Fundraising Events -Cllr Perry to Report – Deferred to next meeting.  
*ii)*CPR Training – 25<sup>th</sup> September 2016- The Admin Assistant confirmed there has been some interest.  
*iii)*Meet Your Councillors – 9<sup>th</sup> October 2016- agreed to advertise on the website and put posters on notice boards. The Admin Assistant to invite full council to attend.  
*iv)*Clarks Farm Dog Show – 18<sup>th</sup> September 2016- Cllr Edwards, Cllr Burwood confirmed they would attend. The Admin Assistant to invite full council to attend.
- 16/104**                    **Events Budget**  
No report as awaiting final costings from the Community Festival.
- 16/105**                    **Future Meetings**  
The next Parish Council Meeting will be held on Thursday 18<sup>th</sup> August 2016.

The next meeting of the Planning Committee will be held on Wednesday 18<sup>th</sup> August 2016 at 7.00pm.

The next meeting of the Events Committee will be held on Thursday 8<sup>th</sup> September 2016 at 7.30pm.

The next meeting of the Environment and Resources Committee will be held on Thursday 25<sup>th</sup> August 2016 at 7.00pm.

The Chairman closed the meeting at 8.20pm

Signed by Chairman  
DATED: