





Heybridge Parish Council

Members of the **EVENTS COMMITTEE** of the Parish Council are hereby summoned to attend the meeting on **THURSDAY 9th JULY 2015** in The Claydon Room, Plantation Hall, Colchester Road, Heybridge at 7.30pm for the purpose of transacting the following business.

Laurie Wiebe
Clerk to Heybridge Parish Council

3 July 2015

AGENDA

1.  Apologies for absence.
2. Chairman's Announcements
3.  **Minutes**
To receive and confirm the Minutes of the Events Committee held on 11th June 2015 (Appendix 1.)
4. To receive Member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests in items on the agenda. To note any dispensations granted.
5. Public participation session with respect to items on the agenda.
6. **Community Festival 2015 – SUNDAY 26 JULY 2015**
 - i) To update the action plan for the Festival (Appendix 2.)
 - ii) To decide if additional meetings should be scheduled leading up to the Festival;
 - iii) To consider the following:-
 - Allocation of jobs
 - Layout of the Field and Hall
 - Any other final arrangements
7. **Other Events 2015**
 - i) Maldon Blackwater Rotary Senior Citizens Strawberry Tea – 12 July
 - ii) Christmas Drinks Reception – 4 December 2015
 - iii) Community Festival 2016 – 31 July 2016 "Heybridge Parish 30 years"
 - iv) Community Festival 2017 – 30 July 2017 "Heybridge Parish Council 30 years"

8. Events Budget

To review the events budget (to be distributed at the meeting.)

9. Future Meetings

The next Parish Council Meeting will be held on Thursday 16th July 2015 at 7:00pm.

The next meeting of the Planning Committee will be held on Thursday 6th August 2015 at 7:00pm.

The next scheduled meeting of the Events Committee will be held on Thursday 13th August 2015 at 7:30pm.