






Heybridge Parish Council

Members of the **EVENTS COMMITTEE** of the Parish Council are hereby summoned to attend the meeting on **THURSDAY 8th SEPTEMBER 2016** in The Claydon Room, Plantation Hall, Colchester Road, Heybridge at 7.30pm for the purpose of transacting the following business.

Laurie Wiebe
Clerk to Heybridge Parish Council

2 September 2016

AGENDA

1.  Apologies for absence.
 2. Chairman's Announcements
 3.  **Minutes**
To receive and confirm the Minutes of the Events Committee held on 11th August 2016 (To be circulated.)
 4. To receive Member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests in items on the agenda. To note any dispensations granted.
 5. Public participation session with respect to items on the agenda.
 6.  **Remembrance Sunday Service – 13 November 2016**
 - i) To receive a report from Cllr Edwards;
 - ii) To note the application for temporary road closure has been submitted;
 - iii) To agree the quotation for the portable PA system for £165 + VAT.
 7. **Family Learning Activities**
To consider hosting family learning activities in the Main Hall during School holidays.
 8. **Vintage Dance – February/March 2017**
 - i) To receive a report from Cllr Young.
 9. **Fundraising**
 - i) To suggest ideas for fundraising.
 10. **Christmas Drinks Reception – 2 December 2016**
 - i) To discuss arrangements;
 - ii) To agree the invitation list (to be circulated);
 - iii) To consider quotations received for catering.
 11. **Other Events 2016**
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Plantation Hall, Colchester Road, Heybridge, Maldon, Essex, CM9 4AL
Telephone: 01621 852471

www.heybridgeparishcouncil.gov.uk
email: clerk@heybridgeparishcouncil.gov.uk

- ii) Fundraising Events – Cllr Perry to report
- iii) CPR Training – starting 25 September 2016
- iv) Meet your Councillors – 9th October 2016
- v) Clarks Farm Show – 18th September 2016
- vi) Plantation Hall Extension Exhibit – 2nd October 2016
- vii) Neighbourhood Plan Public Workshop – 23rd October 2016

12. Events Budget

To receive a report from the Clerk (Appendix 1.)

13. Future Meetings

The next Parish Council Meeting will be held on Thursday 15 September 2016 at 7:00pm.

The next meeting of the Planning Committee will be held on Thursday 6th October 2016 at 7:00pm.

The next meeting of the Events Committee will be held on Thursday 13th October 2016 at 7:30pm.

The next meeting of the Environment and Resources Committee will be held on Thursday 22nd September 2016 at 7:00pm.