








Heybridge Parish Council

Members of the **EVENTS COMMITTEE** of the Parish Council are hereby summoned to attend the meeting on **THURSDAY 7th AUGUST 2014** in The Claydon Room, Plantation Hall, Colchester Road, Heybridge at 7.30pm for the purpose of transacting the following business.

Laurie Wiebe
Clerk to Heybridge Parish Council

1 August 2014

AGENDA

1.  Apologies for absence.
2. Chairman's Announcements
3.  **Minutes**
To receive and confirm the Minutes of the Events Committee held on 23rd July 2014 (Appendix 1.)
4. To receive Member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests in items on the agenda. To note any dispensations granted.
5. Public participation session with respect to items on the agenda.
6.  **Community Festival 2014**
 - i) To receive verbal feedback about the general response to the Festival;
 - ii) to set up the review mechanism for suggestions for Festival 2015.
7. **Events Expenditure**
 - i) To review the current expenditure for events (Appendix 2)
8.  **Remembrance Sunday – 9 November 2014**
 - i) To receive an update from Cllr. Edwards;
 - ii) To consider any other arrangements.
9.  **Christmas Drinks Reception – 12 December 2014**
 - i) To decide on catering arrangements for the reception and agree a budget for the event.
 - ii) To agree an invitation list.

10. Any other events

To discuss any suggestions for future events including:-

Senior Citizens Christmas Lunch

Afternoon Tea with Councillors

Quiz Night

Table top sale/Boot sale

11. Future Meetings

The next Parish Council Meeting will be held on Thursday 21st August 2014 at 7:00pm.

The next meeting of the Planning Committee will be held on Thursday 4th September 2014 at 7:00pm.

The next meeting of the Events Committee will be held on Thursday 4th September 2014 at 7:30pm.