








Heybridge Parish Council


Members of the **EVENTS COMMITTEE** of the Parish Council are hereby summoned to attend the meeting on **THURSDAY 13th AUGUST 2015** in The Claydon Room, Plantation Hall, Colchester Road, Heybridge at 7.30pm for the purpose of transacting the following business.

Laurie Wiebe
Clerk to Heybridge Parish Council

7 August 2015

AGENDA

1.  Apologies for absence.
2. Chairman's Announcements
3.  **Minutes**
To receive and confirm the Minutes of the Events Committee held on 9th July 2015 (Appendix 1.)
4. To receive Member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests in items on the agenda. To note any dispensations granted.
5. Public participation session with respect to items on the agenda.
6.  **Community Festival 2015 – SUNDAY 26 JULY 2015 - Review**
 - i) To receive verbal feedback about the general response to the Festival;
 - ii) To set up a formal times written response-review for Festival 2015;
 - iii) To recommend to full Council a commitment to a charitable donation to Heybridge and Maldon First Responders.
7.  **Remembrance Sunday Service – SUNDAY 8th NOVEMBER 2015**
 - i) To receive an update from Cllr. Edwards;
 - ii) To consider any other arrangements.
8.  **Christmas Drinks Reception – FRIDAY 4th DECEMBER 2015**
 - i) To decide on catering arrangements for the reception and agree a budget for the event;
 - ii) To agree an invitation list.

9.  **Community Festival 2016 – Heybridge Parish 30 years – 31 JULY 2016**
- i) To agree a date for initial suggestions;
 - ii) To agree a start date;
 - iii) To update the action plan;
 - iv) To consider if tours of Heybridge Chapel should be held in conjunction with the Community Festival.

10. **Other Events**
- i) Community Festival 2017 – 30 July 2017 “Heybridge Parish Council 30 years”;
 - ii) Any other events.

11. **Events Budget**
- To review the events budget (Appendix 2.)

12. **Future Meetings**
- The next Parish Council Meeting will be held on Thursday 20th August 2015 at 7:00pm.

The next meeting of the Planning Committee will be held on Thursday 3rd September 2015 at 7:00pm.

The next scheduled meeting of the Events Committee will be held on Thursday 10th September 2015 at 7:30pm.