



Heybridge Parish Council

Members of the **EVENTS COMMITTEE** of the Parish Council are hereby summoned to attend the meeting on **THURSDAY 12th NOVEMBER 2015** in The Claydon Room, Plantation Hall, Colchester Road, Heybridge at 7.30pm for the purpose of transacting the following business.





Laurie Wiebe
Clerk to Heybridge Parish Council

6 November 2015

In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available during the meeting should make prior arrangements with the Clerk.

To note if anyone will be recording the meeting.

AGENDA

1.  Apologies for absence.
2. Chairman's Announcements.
3.  **Minutes**
To receive and confirm the Minutes of the Events Committee held on 8th October 2015 (Appendix 1.)
4. To receive Member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests in items on the agenda. To note any dispensations granted.
5. Public participation session with respect to items on the agenda.
6. **Remembrance Sunday Service**
i) To receive feedback from Members.
7.  **Christmas Drinks Reception – FRIDAY 4th DECEMBER 2015**
i) To receive an update from Admin Assistant regarding alcoholic beverages;
ii) To make any recommendations to full Council.
8.  **Community Festival 2016 – Heybridge Parish 30 years – 31 JULY 2016**
i) To update the action plan;
ii) To make any recommendations to full Council.

9. **Other Events**

- i) Quiz Night – spring 2016;
- ii) Any other events.

10. **Events Budget**

- i) To review the events budget (Appendix 2.)
- ii) To recommend an events budget for 2016-2017 which will be considered at the next Budget Committee meeting.

11. **Future Meetings**

The next Parish Council Meeting will be held on Thursday 19th November 2015 at 7:00pm.

The next meeting of the Planning Committee will be held on Thursday 3rd December 2015 at 7:00pm.

The next meeting of the Events Committee will be held on Thursday 10th December 2015 at 7:30pm.