



Heybridge Parish Council

HEYBRIDGE PARISH COUNCIL IS LOOKING FOR A **EVENING/WEEKEND CARETAKER TO ASSIST IN RUNNING PLANTATION HALL**

This person will be required to:

- Maintain cleaning, security and accessibility to Plantation Hall and the playing field during the evenings and weekends
- Liaising with hirers.
- Liaising with other staff members

Ideally you will:

- Live locally
- Able to work flexible hours
- Have good people skills
- Able to work on own initiative

The hours of work will be 14.5 per week according to daily requirements and to work overtime as and when required. Pay will be in accordance with Local Council grades Scale point 10 £8.115 per hour.

If you are interested, please submit a cover letter and CV to the Clerk. Closing date Friday 7th December 2018.

Amanda Hilton

Clerk to Heybridge Parish Council

Plantation Hall, Colchester Road, Heybridge, Maldon

CM9 4AL Tel: 01621 852471

clerk@heybridgeparishcouncil.gov.uk