



Heybridge Parish Council

Environment and Resources Committee

Terms of Reference

1. Membership

1.1 The Committee will consist of up to 7 Members and shall include the Chairman and Vice-Chairman.

1.2 Members of the Committee are appointed at the Annual Parish Council Meeting.

1.3 Three members shall constitute a quorum for meetings.

2. Meeting Arrangements

2.1 Meetings are held monthly at a date agreed by the full Council.

3. Committee Role and Delegated Powers

3.1 To implement policies of the Council relating to its facilities.

3.2 The Committee has delegated powers to deal with all matters of an environmental nature that may affect the Parish. The Committee will endeavour to ensure that the Council and its Committees make decisions, take actions and carry out projects with full regard to the protection of the environment.

3.3 The Committee exercises the delegated powers and duties of the Council with respect to the provision, care and development of all buildings, open spaces, village greens, allotment and horticultural areas whether owned, leased or managed by the Council, sporting, cultural and recreational facilities provided by the Council and to review the local provision of such facilities.

3.4 To submit to Council proposals for new and improved services.

3.5 To propose, cost, obtain estimates for capital works subject to the permission of the Council and agree works to be carried out subject to the budget allocation as determined by full Council.

3.6 To set scale of charges for the facilities provided by the Council.

3.7 The Committee is authorised to establish sub-committees and working groups, and to appoint advisers as and when necessary to assist in its work.

4. Status

Adopted by full Council on 17th March 2016. To be reviewed annually.

Clerk; March 2016