



# Heybridge Parish Council

Minutes of the meeting of the **ENVIRONMENT AND RESOURCES COMMITTEE** of the Parish Council held on **THURSDAY 23 March 2017** at Plantation Hall, Colchester Road, Heybridge.

## PRESENT

**Councillors:** Prof L Schnurr      Richard Perry      Simon Burwood  
Michael Edwards      Trevor Cable

**Officers:** Amanda Hilton - Deputy Clerk

**Non-voting Representatives:** None

**Public:** Cllr Ashely Jones

**In the Chair:** Simon Burwood

The meeting started at 7:00pm.

It was noted that the meeting would not be recorded or filmed.

**16/523**      **Apologies for Absence**  
There were none.

**16/524**      **Minutes**  
The minutes of the Environment and Resources Committee meeting held on Thursday 23<sup>rd</sup> February 2017 were received. Cllr Burwood asked members to take time to study the minutes before agreeing them. Cllr Burwood referred to Minute 16/469 and again expressed his concern of the perception that the company had been invited by the Parish Council. Cllr Schnurr explained to members that an agreement with Maldon District Council was in place and this matter was item 10 on the agenda.

It was **RESOLVED** that the minutes of the Environment and Resources Committee held on Thursday 23<sup>rd</sup> February 2017 be approved and confirmed.

**16/525**      **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests**

There were none.

**16/526 Public Participation**

No comments.

**16/257 Clerks Report**

Members received a report from the Clerk which provided further information relating to various items on the agenda.

i) Members were asked to note the heavy tables in the Claydon Room and Meeting Room are in the process of being disposed for Health and Safety reasons. Cllr Burwood advised he would talk with the Clerk to establish the reasoning for the proposed disposal and a report be made at the next Environment and Resource meeting held on 27<sup>th</sup> April 2017.

ii) Members were asked to ratify the expense of £99.00 + VAT for two of the internal door closures.

It was **RESOLVED** that the expense of £99.00 + VAT for two internal door closures be ratified.

iii) Fire Alarm – Claydon Room  
The Deputy Clerk updated members that the Fire Alarm had been tested at the Events Committee Meeting held on 9<sup>th</sup> February 2017 and that the sounder was loud enough.

iv) Farleigh Hospice Bereavement Support Group  
Members were asked to note that Farleigh Hospice Support Group would be using the Claydon Room one morning a month until their new facilities within the District are available and were asked to decide if the Hospice could use the room without charge. Cllr Schnurr expressed his concern that it would be setting a dangerous precedent accommodating groups free of charge without them following the correct procedure of applying for a Donation Request. Cllr Schnurr proposed that the procedure of applying for a Donation Request be followed. Cllr Perry seconded.

It was **RESOLVED** that Farleigh Hospice Bereavement Support Group apply for a Donation Request.

**16/528 Plantation Hall and Playing Field**

i) Members were asked to consider the quotations to replace the boiler. Cllr Cable asked for clarification as to whether Company 3 were using the same 40kW energy rated A boiler. The Deputy Clerk confirmed it was. Cllr Burwood proposed approving quote from Company 3. Cllr Perry seconded.

It was **RESOLVED** to approve the quote to replace the boiler for £4295 + VAT.

- ii) Members were asked to consider relocating the office into the Claydon Room. Cllr Perry expressed he would be uncomfortable with the committee making this decision as it is a material change. Cllr Burwood commented that if the reasoning for relocating the office is due to space then maybe the tortoise needs to be relocated and will clarify with the Clerk. Cllr Schnurr proposed this item be removed from future agendas until the upcoming plans for the proposed extension of the hall is clarified. Cllr Perry seconded.

It was **RESOLVED** to remove relocating the office from the agenda.

- iii) Cllr Burwood confirmed that the matter of the gas cooker at Plantation Hall has now been referred to the Monitoring Officer and could not be discussed.

**16/529 Children Play Areas**

- i) Plantation Hall - new equipment has been agreed and awaiting confirmation of installation date.
- ii) Elizabeth Way – Cllr Prof Schnurr was concerned that there had been no reported inspections on this area- the Deputy Clerk confirmed that the Caretaker carries out a monthly inspection and RoSPA annually.

**16/530 Amenity Areas**

- i) To consider any issues- Rowan Drive Amenity Area – Cllr Burwood agreed to liaise with Heybridge Primary School regarding the lease and the Clerk for an update.
- ii) Members were asked to consider the request from a resident to replace the boundary wooden fence at Rowan Drive Amenity Area- members asked for clarification as to whom owns the fence. Cllr Burwood to liaise with the Clerk and update members at the next meeting to be held on 27<sup>th</sup> April 2017.

**16/531 Daisy Meadow Car Park and Basin Public Toilet**

- i) Any issues – Cllr Prof Schnurr confirmed that he had met with MDC and a Portable Toilet Company to discuss the ongoing matter of reinstating the public toilets at Daisy Meadow Car Park.
- ii) Members were asked to consider re-marking the directional arrows, disabled bays and reserved bays in the car park. Cllr Edwards felt that the yellow markings are faded and a discussion was held as to whether the markings are needed.

It was **RESOLVED** to re-mark the directional arrows only and quotes be sought.

- iii) Members were asked to note that the Councils Solicitors will be drafting the boundary agreement between the Council and resident adjoining the entrance to the car park.

**16/532 Groundsmen Contract and Gardener**

- i) There were no issues;
- ii) Members were asked to note the Gardener has been instructed to cut back the overgrown shrubs along the boundary of Daisy Meadow Car Park.

**16/533 Amenity Street Lighting**

- i) There were no issues;
- ii) Members were asked to note that amenity light P33 has been replaced.

**16/534 Local Highways Panel**

Members considered submitting any further requests to the panel. Cllr Prof Schnurr suggested that Members receive a comprehensive up to date list of items that have been submitted and if they have been implemented. Cllr Edwards informed members he had a list and would circulate to Members.

It was **RESOLVED** not to submit any further requests until the list had been discussed.

**16/535 Improvements within the Parish**

Cllr Cable asked whom to refer an issue to from a concerned resident with regards to a large amount of rubbish in their street. Cllr Burwood advised Cllr Cable to speak with the Clerk. There were no other issues.

**16/536 Trees**

Members noted that the trees along the main roads are areas frequently accessed by pedestrians require an annual inspection by a local arborologist. Cllr Burwood asked for clarification for the next meeting as to whether this is a recommendation or a statutory requirement.

**16/535 Future Meetings**

The next meeting of the Planning Committee of the Parish Council will be held on Thursday 6<sup>th</sup> April 2017 at 7.00pm.

The next meeting of the Events Committee of the Parish Council will be held on Thursday 13<sup>th</sup> April 2017 at 7.30pm.

The next Parish Council Meeting will be held on Thursday 20<sup>th</sup> April 2017 at 7.00pm.

The next meeting of the Environment and Resources Committee of the Parish Council will be held on Thursday 27<sup>th</sup> April 2017 at 7.00pm.

The meeting closed at 8.07pm.

Chairman and Date: