



## Heybridge Parish Council

Minutes of the meeting of the **ENVIRONMENT AND RESOURCES COMMITTEE** of the Parish Council held on **THURSDAY 22 JUNE 2017** at Plantation Hall, Colchester Road, Heybridge.

### PRESENT

**Councillors:** Simon Burwood Gary Young  
Prof Lew Schnurr Natalie Lewis  
Bernard Hall

**Officers:** Laurie Wiebe - Clerk

**Members of the Public:** 1

**In the Chair:** Gary Young

The meeting started at 7:30pm.

It was noted that the meeting would not be recorded or filmed.

**17/72** **Apologies for Absence**

Apologies were received from Cllr Michael Edwards (prior commitments) and Cllr Sofia Bishop (work commitments.)

It was **RESOLVED** to approve the apologies and reasons.

**17/73** **Minutes**

The minutes of the Environment and Resources Committee meeting held on Thursday 25 May 2017 were received.

It was **RESOLVED** that the minutes of the Environment and Resources Committee held on Thursday 25<sup>th</sup> May 2017 be approved and confirmed.

**17/74** **Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests**

There were none.

**17/75** **Public Participation**

There were no comments.

17/76

**Clerks Report**

Members received the Clerk's report. It was noted that quotes were being sought to change the Council signage. It was noted that the Clerk had ordered new chair and table trolleys for Plantation Hall.

17/77

**Plantation Hall and Playing Field**

- i) Members considered the gardener trimming the hedge located between the footpath of Hillary Close and the changing-room end of Plantation Hall.

It was **RESOLVED** that the gardener trim the hedge located between the footpath of Hillary close and the changing-room end of Plantation Hall..

- ii) Members considered the terms of the service level agreement for the Community Protection Officers. Members considered adding a clause to the service level agreement referring to locking Plantation Hall gates.

It was **RESOLVED** that a clause be added to the service level agreement referring to locking Plantation Hall gates.

17/78

**Children Play Areas**

- i) It was noted that the Annual Play Inspections Reports have been received and a more detailed report will be presented at the next Committee meeting.
- ii) It was noted that the next play equipment would be installed at Plantation Hall by end of June 2017.

17/79

**Amenity Areas**

- i) It was noted that Cllr Burwood regularly contacts Heybridge Primary School regarding the outstanding lease for the enclosed Rowan Drive Amenity Area;
- ii) It was noted that the bollards have been scheduled to be installed in the amenity areas.

17/80

**Daisy Meadow Car Park**

- i) Members considered the gardener trim back the overgrown hedge along the far-end of Daisy Meadow Car Park next to the Canal.

It was **RESOLVED** that the gardener trim back the overgrown hedge along the far-end of Daisy Meadow Car Park next to the Canal.

- ii) Members considered if the small rail fence located along the far-end of Daisy Meadow Car Park next to the Canal should be replaced. It was noted that the Basin Community Hub would be installed near the small rail fence.

It was **RESOLVED** to wait until after the Hub was installed before considering replacing the small rail fence.

**17/81 Groundsmen Contract and Gardener**

- i) It was noted that the gardener has removed the epicormic growth around the base of the trees located on the verge of the Playing Field;
- ii) It was noted that Essex Highways and Maldon District Council were currently reviewing their grass verge cutting schedules throughout the District. Consequently, there were verges that had not been cut.

**17/82 Amenity Street Lighting**

Cllr Prof Schnurr reported that there were outstanding landownership issues that needed to be resolved before an amenity light would be installed at the entrance to Daisy Meadow Car Park.

**17/83 Bins, Seats, Dog Bins, Bus Shelters**

- i) Cllr Burwood noted that the Heybridge sign located on Langford Road had been damaged. It was noted that the Local Highways Panel had approved new gateway signs for Heybridge.
- ii) Cllr Hall noted that the litter bins along Heybridge Approach entrance to Elms Farm Park were overflowing and that he had spoken to Maldon District Council;
- iii) Cllr Young noted the outstanding resident request for a litter bin to be located along Colchester Road opposite Bentall's shopping centre. It was agreed that the Clerk would contact Maldon District Council for an update;
- iv) It was noted that the litter bin located on Crescent Road was overflowing and the Clerk would contact Maldon District Council;
- v) It was noted that the bus shelter located on Goldhanger Road opposite Coopers Drive was rusted. Members considered the relief caretaker to clean and re-paint the bus shelter.

It was **RESOLVED** that the relief caretaker clean and re-paint the bus shelter located on Goldhanger Road opposite Coopers Drive.

**17/84 Improvements within the Parish**

- i) Members noted any eye-sore areas within the Parish such as signage, unkempt properties or hazardous areas and considered reporting the problems to the appropriate authorities.

Cllr Lewis and Cllr Hall noted that the Elms Farm Park roundabout was unkempt. It was agreed that Members would visit the roundabout and offer suggestions for improvement for discussion at the next Committee meeting.

Cllr Hall noted that Heybridge Approach ditches were unkempt. The Clerk reported that an officer from Maldon District Council was willing to meet up with Councillors to discuss any issues regarding Heybridge Approach and Elms Farm Park. It was agreed that Cllr Hall would meet with the District Council officer. Cllr Young noted that the unkempt ditches had previously been reported to Essex Highways.

- ii) Members considered any suggestions of ways to improve the appearance of the Parish. There were no suggestions.

**17/85 Future Meetings**

The next meeting of the Planning Committee of the Parish Council will be held on Thursday 6<sup>th</sup> July 2017 at 7.30pm.

The next meeting of the Events Committee of the Parish Council will be held on Thursday 13<sup>th</sup> July 2017 at 7.30pm.

The next Parish Council Meeting will be held on Thursday 20<sup>th</sup> July 2017 at 7.30pm.

The next meeting of the Environment and Resources Committee of the Parish Council will be held on Thursday 27<sup>th</sup> July 2017 at 7.30pm.

The meeting closed at 8.27pm.

Chairman  
27 July 2017