



## Heybridge Parish Council

Minutes of the meeting of the **ENVIRONMENT AND RESOURCES COMMITTEE** of the Parish Council held on **THURSDAY 23 FEBRUARY 2017** at Plantation Hall, Colchester Road, Heybridge.

### PRESENT

**Chairman:** Simon Burwood

**Councillors:** Prof L Schnurr      Michael Edwards  
Sofia Bishop              Trevor Cable

**Officers:** Laurie Wiebe - Clerk

**Non-voting Representatives:** None

**Public:** None

**In the Chair:** Simon Burwood

The meeting started at 7:00pm.

It was noted that the meeting would not be recorded or filmed.

**16/460      Apologies for Absence**

There were no apologies before the meeting. Cllr Perry sent his apologies after the meeting (unwell.)

**16/461      Chairman's announcements**

The Chairman confirmed that Cllr Gentry was not a member of the Committee.

**16/462      Minutes**

To minutes of the Environment and Resources Committee meeting held on Thursday 26<sup>th</sup> January 2017 were received.

It was **RESOLVED** that the minutes of the Environment and Resources Committee held on Thursday 26<sup>th</sup> January 2017 be approved and confirmed.

**16/463      Declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests**

There were none.

**16/464     Public Participation**

None present.

**16/465     Clerks Report**

Members received a report from the Clerk which provided further information relating to various items on the agenda.

**16/466     Plantation Hall and Playing Field**

i) Members considered the quotations received to replace the boiler. Two quotations had been received. The third company had visited the Hall twice and a quotation was to be received. It was agreed to defer considering the quotations until after the third quote was received.

ii) Members considered the quotations received to replace the main entrance door and install an intercom system. It was noted that further quotations were being obtained.

**16/467     Children Play Areas**

i) Members considered the maintenance and inspection packages available for the wooden climbing structure.

It was noted that the day caretaker inspects the play area weekly as well as the Community Protection Officers. Annual RoSPA inspections take place each May.

It was **RESOLVED** that

ii) It was noted that one of the walk-in gates to the play area has been locked due to finger-trap hazard and that the company installing the new play equipment would be fixing the gate.

iii) Elizabeth Way – there were no issues raised.

**16/468     Amenity Areas**

It was noted that Cllr Burwood contacted Heybridge Primary School for an update on the lease of the enclosed Rowan Drive amenity area approximately 3 weeks ago and would follow up.

**16/469     Daisy Meadow Car Park and Basin Public Toilet**

i) Cllr Prof Schnurr noted that a toilet-block company and Karen Bomford (MDC officer) would be visiting Daisy Meadow Car Park to assess suitable locations to install toilets on 6<sup>th</sup> March 2017.

Cllr Burwood expressed his concern of the perception that the company had been invited by the Parish Council.

It was noted that the Coastal Community Team had identified toilet facilities in the Basin on their current project list.

- i) Members considered submitting comments to the Community Coastal Team regarding the proposed wording of the coastal hub. Cllr Prof Schnurr had notified the Coastal Community Team that:-
- The proposed location of the hub was at the steps/ramp access from Daisy Meadow Car Park to the Canal. Residents expressed concern that the location was not suitable as it obstructed the path for disabled access;
  - The proposed font was too small;
  - The hub should be located on the Canal towpath itself;
  - The proposed text did not talk about the residents of the Basin.

There were no further comments made by Members.

**16/470 Notice boards**

Members considered four quotations received to replace two noticeboards (one at Plantation Hall gates, one in Basin Road.) The noticeboards would be 18-A4 with one door as well as open area for community use, made of resin with a header and be post mounted.

It was **RESOLVED** that the quotation for two noticeboards and posts for £1465.12 + VAT each be approved. It was agreed that the header would only be 'Heybridge'.

**16/471 Groundsmen Contract and Gardener**

There were no issues.

**16/472 Amenity Street Lighting**

Members considered the quotation from UK Power Networks and the Council's lighting contractor to install an amenity light at the entrance to Daisy Meadow Car Park. It was noted that the light would be approximately £1500 installed and that the electric cable installed by UK Power Network would be an additional £1619.

It was noted that the car park access was unlit and that there were trip hazards. It was also noted that should the public toilet be reinstated in the previous location, there may be scope to incorporate a light.

It was **RESOLVED** to proceed with installing an amenity light at the entrance to Daisy Meadow Car Park for £3119 + VAT.

**16/473 Bins, Seats, Dog Bins, Bus Shelters**

- i) Cllr Burwood was still investigating the request from a resident regarding installation of a dog bin on Ash Grove.

**16/474 Local Highways Panel**

Members considered requests to the Panel.

Cllr Prof Schnurr noted that the a second pedestrian in road sign was needed along Basin Road.

It was **RESOLVED** that the Clerk submit a request to the Local Highways Panel for a second pedestrians in road along Basin Road.

**16/475 Designation of Nature Reserves**

Members received a summary report on the process of designating areas to be Local Nature Reserves (LNRs.) It was noted that Section 21, National Parks and Access to the Countryside Act 1949 allowed Parish Councils to designate LNRs subject to agreement from the District Council. Maldon District Council planning department were looking into the requirements and legislation. It was noted that Cllr Lawson and Cllr Prof Schnurr were drafting a policy and procedure forms.

It was noted that once an area was designated, then the management plan and implementation would become responsibility of the Environment and Resources Committee.

**16/476 Improvements within the Parish**

- i) Members noted the following eye-sores within the Parish to be reported to the appropriate authority(ies).
  - a) Underpass by Tesco. It was noted that there was a problem with rubbish along the footpath. It was agreed that the Clerk report the problem to Maldon District Council.
  - b) Alley between Fir Tree Walk and Goldhanger Road. Cllr Bishop reported drug paraphernalia had been found and has been cleared. Cllr Cable expressed concern that children access the area and that other fly-tipping may occur. It was noted that the land was owned by the developer. It was agreed that Cllr Bishop contact Maldon District Council. There was a suggestion that students from Heybridge Alternative Provisional School could be contacted to help clean the area. Cllr Burwood agreed to contact the School.
  - c) Daisy Meadow Car Park. The Clerk reported that the grounds contactors had found empty nitrous oxide containers in the car park.
- ii) There were no suggestions of ways to improve the appearance of the Parish.

**16/477 Future Meetings**

The next meeting of the Planning Committee of the Parish Council will be held on Thursday 2<sup>nd</sup> March 2017 at 7.00pm.

The next meeting of the Events Committee of the Parish Council will be held on Thursday 9<sup>th</sup> March 2017 at 7.30pm.

The next Parish Council Meeting will be held on Thursday 16<sup>th</sup> March 2017 at 7.00pm.

The next meeting of the Environment and Resources Committee of the Parish Council will be held on Thursday 23<sup>rd</sup> March 2017 at 7.00pm.

The meeting closed at 8.10pm.

Chairman  
Date: 23 March 2017