

Heybridge Parish Council

Members of the Council are hereby summoned to attend the Environment and Resources Committee meeting in The Claydon Room, Plantation Hall, Colchester Road, Heybridge on **THURSDAY 25 MAY 2017** at 7.30pm for the purpose of transacting the following business.

Recording of meetings

To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that the recording equipment or cameras will capture your image and this will result in the possibility that your image will become part of the broadcast. This may infringe your human and data protection rights and if you wish to avoid this you should move to the appropriate area of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Clerk before the meeting commences.

Public Participation



This meeting is held in public. To note that under Local Government regulations, only persons registered on the electoral roll are permitted to speak. Visitors will be able to speak within the allotted ten minutes. If several visitors wish to express similar views it is suggested that a spokesperson should speak on behalf of the group. When visitors wishing to speak arrive at the meeting, they should give their names to the Clerk and say that they wish to speak. To avoid arguments and keep the length of meetings to a reasonable level, Councillors will not enter into discussion with visitors during the allocated public participation time. Apart from the initial participation session, the public are not allowed to speak in the meeting.

Laurie Wiebe
Clerk to Heybridge Parish Council

18 MAY 2017

In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.


AGENDA

1.  To elect a Chairman of the Committee.
2. **Apologies**
 - i) To receive apologies for absence;
 - ii) To approve the reasons for absence.
3. Chairman's announcements
4.  **Minutes**

To receive and confirm the minutes of the meeting held on the 27th April 2017 (Appendix 1.)
5. **Interests**

To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.

(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)
6. **Public Participation**

Public participation session with respect to items on the agenda and other matters that are of mutual interest.
7.  **Plantation Hall and Playing Field**
 - i) To ratify the expense of £93 + VAT for two replacement fire extinguishers;
 - ii) To ratify the expense of £75 + VAT to repair the boiler switch;
 - iii) To ratify the expense of £145 to unblock the drains in the Hall toilets.
8. **Improvements within the Parish**

To note the Clerk wrote to McDonalds and Tesco regarding litter along the Canal path and underpass. To note that both McDonalds and Tesco responded and that Cllr Burwood would be contacting McDonalds to identify the areas along the Canal path and underpass where litter has become a problem.
9. **Future meetings**
 - i) The next meeting of the Planning Committee of the Parish Council will be held on Thursday 1st June 2017 at 7.30pm.
 - ii) The next meeting of the Events Committee of the Parish Council will be held on Thursday 8th June 2017 at 7.30pm.
 - iii) The next Parish Council Meeting will be held on Thursday 15th June 2017 at 7.30pm.
 - iv) The next meeting of the Environment and Resources Committee of the Parish Council will be held on Thursday 22nd June 2017 at 7.30pm.