

## Heybridge Parish Council

Members of the Council are hereby summoned to attend the Environment and Resources Committee meeting in The Claydon Room, Plantation Hall, Colchester Road, Heybridge on **THURSDAY 22 JUNE 2017** at 7.30pm for the purpose of transacting the following business.

### **Recording of meetings**

To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that the recording equipment or cameras will capture your image and this will result in the possibility that your image will become part of the broadcast. This may infringe your human and data protection rights and if you wish to avoid this you should move to the appropriate area of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Clerk before the meeting commences.

### **Public Participation**





This meeting is held in public. To note that under Local Government regulations, only persons registered on the electoral roll are permitted to speak. Visitors will be able to speak within the allotted ten minutes. If several visitors wish to express similar views it is suggested that a spokesperson should speak on behalf of the group. When visitors wishing to speak arrive at the meeting, they should give their names to the Clerk and say that they wish to speak. To avoid arguments and keep the length of meetings to a reasonable level, Councillors will not enter into discussion with visitors during the allocated public participation time. Apart from the initial participation session, the public are not allowed to speak in the meeting.

**Laurie Wiebe**  
**Clerk to Heybridge Parish Council**

**16 JUNE 2017**

*In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.*

## AGENDA

1.  To receive and approve apologies for absence.
2. Chairman's announcements
3. **Minutes**  
To receive and confirm the minutes of the meeting held on the 25<sup>th</sup> May 2017 (Appendix 1.)
4.  **Interests**  
To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.  
  
(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)
5. **Public Participation**  
Public participation session with respect to items on the agenda and other matters that are of mutual interest.
6. **Clerks Report**  
To receive a report from the Clerk providing further information on various items on the agenda (to be circulated).
7.  **Plantation Hall and Playing Field**
  - i) To consider trimming the hedge located between the footpath fronting the homes of Hillary Close and the playing field nearer the changing room end of Plantation Hall;
  - ii) To agree the terms of the service level agreement for the Maldon District Council Community Support Officers.
8. **Children Play Areas**
  - a) To note that the annual play inspection reports have been received and will be considered at the next Committee meeting;
  - b) To note the installation of the new play equipment at Plantation Hall will take place by end of June 2017.
9. **Amenity Areas**
  - a) To consider any issues.
10.  **Daisy Meadow Car Park**
  - a) To agree the gardener to cut back the overgrown shrubs along the far-end of Daisy Meadow Car Park next to the Canal.
  - b) To consider if the small rail fence located along the far-end of the Car Park next to the Canal should be replaced.

11. **Groundsmen Contract and Gardener**  
i) To note any issues  
ii) To note the gardener will be removing the epicormic growth around the base of the trees located on the verge of the Playing Field;  
ii) To note that Essex Highways and Maldon District Council are currently reviewing their grass verge cutting schedules throughout the District. Consequently, there are verges that have not been cut recently.
12. **Amenity Street Lighting**  
To note any issues
13. **Bins, Seats, Dog Bins, Bus Shelters, Signage**  
To note any issues
14. **Improvements within the Parish**  
i) To note any eye-sore areas within the Parish such as signage, unkempt properties or hazardous areas and consider reporting the problems to the appropriate authority(ies);  
ii) To make suggestions of ways to improve the appearance of the Parish.
15. **Future meetings**  
i) The next meeting of the Planning Committee of the Parish Council will be held on Thursday 6<sup>th</sup> July 2017 at 7.30pm.  
ii) The next meeting of the Events Committee of the Parish Council will be held on Thursday 13<sup>th</sup> July 2017 at 7.30pm.  
iii) The next Parish Council Meeting will be held on Thursday 20<sup>th</sup> July 2017 at 7.30pm.  
iv) The next meeting of the Environment and Resources Committee of the Parish Council will be held on Thursday 27<sup>th</sup> July 2017 at 7.30pm.