



Heybridge Parish Council

Members of the Council are hereby summoned to attend the Environment and Resources Committee meeting in The Claydon Room, Plantation Hall, Colchester Road, Heybridge on **THURSDAY 24 AUGUST 2017** at 7.30pm for the purpose of transacting the following business.



Laurie Wiebe
Clerk to Heybridge Parish Council

18 August 2017






In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.

To note if any person will be recording or filming the meeting.

AGENDA

1.  To elect Chairman of the Committee for the current municipal year.
2. **Apologies**
 - i) To receive apologies for absence;
 - ii) To approve the reasons for absence.
3. Chairman's announcements
4. **Minutes**
To receive and confirm the minutes of the meeting held on the 27 July 2017 (Appendix 1.)
5.  **Interests**
To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.

(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)

6. **Public Participation**
Public participation session with respect to items on the agenda and other matters that are of mutual interest.
7. **Deputy Clerks Report**
To receive a report from the Deputy Clerk providing further information on various items on the agenda (to be circulated).
8.  **Plantation Hall and Playing Field**
i) To consider removing the conservatory roof of the Claydon Room and replacing with a normal roof;
ii) To agree the disposal of the old chair trolleys;
iii) To ratify the expense of £183.56 + VAT for replacement Raptor fence.
9.  **Amenity Areas**
a) To consider any issues.
b) To consider cutting back the overhanging branches from the shrubs/trees along the footpath leading to the Children's Play Area at Elizabeth Way.
10.  **Daisy Meadow Car Park**
a) To consider any issues;
b) To consider the request from residents to mark Daisy Meadow Car Park following an accident that occurred in the Car Park;
c) To consider investigating possibility of a second public car park in Heybridge Basin.
11.  **Groundsmen Contract and Gardener**
i) To consider the quotation to install a chestnut fence along the new hedge area at the far-end of Plantation Hall Car Park.
12.  **Bins, Seats, Dog Bins, Bus Shelters**
i) To note any issues;
ii) To consider the quotation of £2438.00 + VAT to relocate the Horse Trough.
13. **Improvements within the Parish**
i) To note any eye-sore areas within the Parish such as signage, unkempt properties or hazardous areas and consider reporting the problems to the appropriate authority(ies);
 - To note that the area around the Old Ship Public House, Heybridge Basin had been reported to MDC and they would not be taking any further action;
 - To note that the two overgrown gardens had been reported to MDC and they would not be taking any further action.ii) To make suggestions of ways to improve the appearance of the Parish.
 - To receive a report from Cllr Lewis on open gardens;
 - To receive a report from Cllr Hall on an award scheme.

14.

Future meetings

- i) The next meeting of the Planning Committee of the Parish Council will be held on Thursday 7th September 2017 at 7.30pm.
- ii) The next meeting of the Events Committee of the Parish Council will be held on Thursday 14th September 2017 at 7.30pm.
- iii) The next Parish Council Meeting will be held on Thursday 21st September 2017 at 7.30pm.
- iv) The next meeting of the Environment and Resources Committee of the Parish Council will be held on Thursday 28th September 2017 at 7.30pm.