



# Heybridge Parish Council

Members of the Council are hereby summoned to attend the Environment and Resources Committee meeting in The Claydon Room, Plantation Hall, Colchester Road, Heybridge on **THURSDAY 27 OCTOBER 2016** at 7.00pm for the purpose of transacting the following business.

**Laurie Wiebe**



**Clerk to Heybridge Parish Council**

**21<sup>st</sup> OCTOBER 2016**

*In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.*

To note if any person will be recording the meeting.

## AGENDA

1.  To receive and approve apologies for absence.
2. Chairman's announcements
3. **Minutes**  
To receive and confirm the minutes of the meeting held on the 22<sup>nd</sup> September 2016 (Appendix 1.)
4.  **Interests**  
To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.  
  
(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)
5. **Public Participation**  
Public participation session with respect to items on the agenda and other matters that are of mutual interest.
6. **Clerks Report**  
i) To receive a report from the Clerk providing further information on various items on the agenda (Appendix 2);



- ii) To ratify the expense of £195 + VAT to repair the printer;
- iii) To consider using MailaDoc services.

7. **Plantation Hall and Playing Field**

- i) To note that quotes have been sought to replace the main entrance door;
- ii) To consider the quotation to replace the boiler for £4595.00 + VAT.

8.  **Children Play Areas**

- a) To consider any issues;
- b) To receive various brochures from different companies providing play area equipment to be considered at a future meeting.

9. **Amenity Areas**

- a) To consider any issues.

10.  **Daisy Meadow Car Park and Basin Public Toilet**

- a) To consider the quotes received to line Daisy Meadow Car Park;
- b) To consider the suggestion of repurposing the hard-standing following the removal of the three large refuse bins into a seating area.

11.  **Notice Boards**

- a) To consider the different options and decide upon a standard style of notice board so that quotes can be sought.

12. **Groundsmen Contract and Gardener**

- a) To consider any issues.

13. **Website**

To receive suggestions from Members for specifications to update the website.

14.  **Amenity Street Lighting**

To consider the request from a resident to install amenity lights in Elizabeth Way Amenity Area.

15.  **Bins, Seats, Dog Bins, Bus Shelters**

- a) To note any issues;
- b) To consider the draft policy on memorial benches management (Appendix 3);
- c) To consider the suggestions of different bus shelter styles.

16.  **War Memorial**

To consider an annual maintenance programme for the War Memorial.

17. **Future meetings**

- i) The next meeting of the Planning Committee of the Parish Council will be held on Thursday 3<sup>rd</sup> November 2016 at 7.00pm.
- ii) The next meeting of the Events Committee of the Parish Council will be held on Thursday 10<sup>th</sup> November 2016 at 7.30pm.
- iii) The next Parish Council Meeting will be held on Thursday 17<sup>th</sup> November 2016 at 7.00pm.

- iv) The next meeting of the Environment and Resources Committee of the Parish Council will be held on Thursday 24<sup>th</sup> November 2016 at 7.00pm.