



Heybridge Parish Council

Members of the Council are hereby summoned to attend the Environment and Resources Committee meeting in The Claydon Room, Plantation Hall, Colchester Road, Heybridge on **THURSDAY 26 JANUARY 2017** at 7.00pm for the purpose of transacting the following business.



Laurie Wiebe
Clerk to Heybridge Parish Council

20 January 2017







In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.

To note if any person will be recording or filming the meeting.

AGENDA

1.  To receive and approve apologies for absence.
2. Chairman's announcements
3. **Minutes**
To receive and confirm the minutes of the meeting held on the 24th November 2016 (Appendix 1.)
4.  **Interests**
To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.

(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)
5. **Public Participation**
Public participation session with respect to items on the agenda and other matters that are of mutual interest.
6. **Clerks Report**
 - i) To receive a report from the Clerk providing further information on various items on the agenda (to be circulated).

7. **Plantation Hall and Playing Field**
i) To consider the request from Maldon District Council for the Plantation Hall to be a distribution point for pink recycling sacks;
ii) To consider the quotations received to replace the boiler;
iii) To note that The Conservation Volunteers planted the new hedge along Serpa Path on 19th January 2017.
8.  **Children Play Areas**
a) To consider any issues;
i) Plantation Hall
a) To consider the quotations received to install new toddler play equipment at Plantation Hall (2017/18 financial year);
ii) Elizabeth Way
9. **Amenity Areas**
a) To consider any issues.
10.  **Daisy Meadow Car Park and Basin Public Toilet**
a) To consider the quotes received to line Daisy Meadow Car Park.
11.  **Notice Boards**
a) To consider replacing only three noticeboards: one at Bentalls, one at Plantation Hall gates, and one at the Basin.
12. **Groundsmen Contract and Gardener**
To note any issues.
13. **Amenity Street Lighting**
To note any issues.
14.  **Bins, Seats, Dog Bins, Bus Shelters**
To note any issues;
i) To agree cleaning the bus shelters for approximately £150
15.  **Local Highways Panel**
i) To receive the latest minutes of the Panel (Appendix 3);
ii) To consider submitting requests to the Panel for any bus infrastructure improvements such as new or replacement bus shelters, new or replacement poles, flags and timetable frames and the installation of hardstands or raised kerbs at bus stops;
iii) To consider submitting any other requests to the Panel.
16.  **Improvements within the Parish**
i) To note any eye-sore areas within the Parish such as signage, unkempt properties or hazardous areas and consider reporting the problems to the appropriate authority(ies);
ii) To make suggestions of ways to improve the appearance of the Parish.

17.

Future meetings

- i) The next meeting of the Planning Committee of the Parish Council will be held on Thursday 2nd February 2017 at 7.00pm.
- ii) The next meeting of the Events Committee of the Parish Council will be held on Thursday 9th February 2017 at 7.30pm.
- iii) The next Parish Council Meeting will be held on Thursday 15th February 2017 at 7.00pm.
- iv) The next meeting of the Environment and Resources Committee of the Parish Council will be held on Thursday 23rd February 2017 at 7.00pm.