



Heybridge Parish Council

Members of the Council are hereby summoned to attend the Environment and Resources Committee meeting in The Claydon Room, Plantation Hall, Colchester Road, Heybridge on **THURSDAY 24 NOVEMBER 2016** at 7.00pm for the purpose of transacting the following business.



Laurie Wiebe
Clerk to Heybridge Parish Council

18 NOVEMBER 2016






In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.

To note if any person will be recording the meeting.

AGENDA

1.  To receive and approve apologies for absence.
2. Chairman's announcements
3. **Minutes**
To receive and confirm the minutes of the meeting held on the 24th October 2016 (Appendix 1.)
4.  **Interests**
To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.

(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)
5. **Public Participation**
Public participation session with respect to items on the agenda and other matters that are of mutual interest.
6. **Clerks Report**
 - i) To receive a report from the Clerk providing further information on various items on the agenda (to be circulated).

7. **Plantation Hall and Playing Field**
i) To note that quotes have been sought to replace the main entrance door;
ii) To consider the quotations received to replace the boiler;
iii) To approve the quotation to replace the smoke detectors in the Hall (two detectors to be replaced per service visit) for £70 per service visit;
iv) To note that quotes will be sought to update the blue sign at Plantation Hall car park.
8.  **Children Play Areas**
a) To consider any issues;
 i) Plantation Hall
 a) To note quotations have been sought to replace the springer and roundabout;
 ii) Elizabeth Way
 a) To note the railings have been further vandalised;
 b) To note the sign needs to be replaced.
9. **Amenity Areas**
a) To consider any issues.
10.  **Daisy Meadow Car Park and Basin Public Toilet**
a) To consider the quotes received to line Daisy Meadow Car Park.
11.  **Notice Boards**
a) To consider the design options for replacement noticeboards.
12. **Groundsmen Contract and Gardener**
a) To consider any issues.
13. **Website**
To consider specifications to update the website.
14.  **Amenity Street Lighting**
To further consider the request from a resident to install amenity lights in Elizabeth Way Amenity Area.
15.  **Bins, Seats, Dog Bins, Bus Shelters**
a) To note any issues;
b) To consider the suggestions of different bus shelter styles.
16. **War Memorial**
i) To consider any issues.
17. **Future meetings**
i) The next meeting of the Planning Committee of the Parish Council will be held on Thursday 1st December 2016 at 7.00pm.
ii) The next meeting of the Events Committee of the Parish Council will be held on Thursday 8th December 2016 at 7.30pm.

- iii) The next meeting of the Budget Committee of the Parish Council will be held on Tuesday 6th December 2016 at 10.00am.
- iv) The next Parish Council Meeting will be held on Thursday 15th December 2016 at 7.00pm.
- v) The next meeting of the Environment and Resources Committee of the Parish Council will be held on Thursday 22nd December 2016 at 7.00pm.