



Heybridge Parish Council

Members of the Council are hereby summoned to attend the Environment and Resources Committee meeting in The Claydon Room, Plantation Hall, Colchester Road, Heybridge on **THURSDAY 23 MARCH 2017** at 7.00pm for the purpose of transacting the following business.



Laurie Wiebe
Clerk to Heybridge Parish Council

17 March 2017





In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.

To note if any person will be recording or filming the meeting.

AGENDA

1.  To receive and approve apologies for absence.
2. Chairman's announcements
3. **Minutes**
To receive and confirm the minutes of the meeting held on the 23rd February 2017 (Appendix 1.)
4.  **Interests**
To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.

(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)
5. **Public Participation**
Public participation session with respect to items on the agenda and other matters that are of mutual interest.
6. **Clerks Report**
To receive a report from the Clerk providing further information on various items on the agenda (to be circulated).

7.  **Plantation Hall and Playing Field**
i) To consider the quotations received to replace the boiler;
ii) To consider relocating the Office to the Claydon Room;
iii) To ratify the expense of £99.00 (including VAT) for two new door closures;
iv) To receive a report regarding the old gas cooker which was disposed of in 2015.
8. **Children Play Areas**
a) To consider any issues;
 i) Plantation Hall
 ii) Elizabeth Way
9.  **Amenity Areas**
a) To consider any issues;
b) To consider the request from a resident to replace the boundary wooden fence at Rowan Drive Amenity Area.
10.  **Daisy Meadow Car Park and Basin Public Toilet**
a) To consider any issues;
b) At the request of Cllr Edwards, to consider re-marking the directional arrows, disabled bays and reserved bays in the Car Park;
c) To note that the Council's solicitor will be drafting the boundary agreement between the Council and resident adjoining then entrance to the Car Park.
11. **Groundsmen Contract and Gardener**
i) To note any issues;
ii) To note that the gardener has been instructed to cut back the overgrown shrubs along the boundary of Daisy Meadow Car Park.
12. **Amenity Street Lighting**
i) To note any issues;
ii) To note that amenity light P33 has been replaced.
13. **Local Highways Panel**
To consider submitting any further requests to the Panel.
14.  **Improvements within the Parish**
i) To note any eye-sore areas within the Parish such as signage, unkempt properties or hazardous areas and consider reporting the problems to the appropriate authority(ies);
ii) To make suggestions of ways to improve the appearance of the Parish.
15. **Trees**
i) To note that trees located along main roads and areas frequently accessed by pedestrians require an annual inspection by a licenced arborologist.
16. **Future meetings**
i) The next meeting of the Planning Committee of the Parish Council will be held on Thursday 6th April 2017 at 7.00pm.

- ii) The next meeting of the Events Committee of the Parish Council will be held on Thursday 13th April 2017 at 7.30pm.
- iii) The next Parish Council Meeting will be held on Thursday 20th April 2017 at 7.00pm.
- iv) The next meeting of the Environment and Resources Committee of the Parish Council will be held on Thursday 27th April 2017 at 7.00pm.