



Heybridge Parish Council

Members of the Council are hereby summoned to attend the Environment and Resources Committee meeting in The Claydon Room, Plantation Hall, Colchester Road, Heybridge on **THURSDAY 23 FEBRUARY 2017** at 7.00pm for the purpose of transacting the following business.



Laurie Wiebe
Clerk to Heybridge Parish Council

17 February 2017





In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.

To note if any person will be recording or filming the meeting.

AGENDA

1.  To receive and approve apologies for absence.
2. Chairman's announcements
3. **Minutes**
To receive and confirm the minutes of the meeting held on the 26th January 2017 (Appendix 1.)
4.  **Interests**
To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.

(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)
5. **Public Participation**
Public participation session with respect to items on the agenda and other matters that are of mutual interest.
6. **Clerks Report**
To receive a report from the Clerk providing further information on various items on the agenda (to be circulated).

7. **Plantation Hall and Playing Field**
i) To consider the quotations received to replace the boiler;
ii) To consider the quotations received to replace the main entrance door and install an intercom system.
8.  **Children Play Areas**
a) To consider any issues;
i) Plantation Hall
 - To consider the maintenance and inspection packages available for the wooden climbing structure (Appendix 2);
 - To note that one of the walk-in gates to the play area has been locked due to finger-trap hazard.
ii) Elizabeth Way
9. **Amenity Areas**
a) To consider any issues.
10.  **Daisy Meadow Car Park and Basin Public Toilet**
a) To consider any issues;
b) To submit comments to the Community Coastal Team regarding the proposed wording of the coastal hub (Cllr Prof Schnurr previously circulated to Members.)
11.  **Notice Boards**
a) To consider the quotes received to replace two noticeboards (one at Plantation Hall gates; one in Basin Road.)
12. **Groundsmen Contract and Gardener**
To note any issues.
13.  **Amenity Street Lighting**
i) To note any issues;
ii) To consider the quotation from UK Power Networks and the Council's lighting contractor to install an amenity light at the entrance to Daisy Meadow Car Park.
14. **Bins, Seats, Dog Bins, Bus Shelters**
To note any issues.
15. **Local Highways Panel**
To consider submitting requests to the Panel.
16. **Designation of Nature Reserves**
To receive a summary report on the process of designating areas to be Local Nature Reserves (Appendix 3.)
17. **Improvements within the Parish**
i) To note any eye-sore areas within the Parish such as signage, unkempt properties or hazardous areas and consider reporting the problems to the appropriate authority(ies);
ii) To make suggestions of ways to improve the appearance of the Parish.

18.

Future meetings

- i) The next meeting of the Planning Committee of the Parish Council will be held on Thursday 2nd March 2017 at 7.00pm.
- ii) The next meeting of the Events Committee of the Parish Council will be held on Thursday 9th March 2017 at 7.30pm.
- iii) The next Parish Council Meeting will be held on Thursday 16th March 2017 at 7.00pm.
- iv) The next meeting of the Environment and Resources Committee of the Parish Council will be held on Thursday 23rd March 2017 at 7.00pm.