



Heybridge Parish Council

Members of the Council are hereby summoned to attend the **Environment and Resources Committee** meeting in The Claydon Room, Plantation Hall, Colchester Road, Heybridge on **WEDNESDAY 27TH JUNE** at 7.30pm for the purpose of transacting the following business.



Amanda Hilton
Clerk to Heybridge Parish Council

21st June 2018







In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.

To note if any person will be recording or filming the meeting.

AGENDA

1.  **Apologies**
 - i) To receive apologies for absence;
 - ii) To approve the reasons for absence.
2. Chairman's announcements
3.  **Minutes**
To receive and confirm the minutes of the meeting held on Thursday 24th May 2018. (Appendix 1)
4. **Interests**
To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted.

(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)
5. **Public Participation**
Public participation session with respect to items on the agenda and other matters that are of mutual interest.

6. **Clerks Report**
To receive a report from the Clerk providing further information on various items on the agenda (to be circulated)
7.  **Plantation Hall**
a) To ratify the expense of £744.42 for supply and installation of replacement connector in the Hand Dryer in the ladies toilet, supply and installation of Lincat Hot Plate on the cooker in the hall, supply and install Xplelair Nwan industrial ceiling fan with controller and supply and installation of code door lock spring for office door.
b) To consider removal of British Heart Foundation Clothes recycling bin and possible relocation to Daisy Meadow.
c) To note Planning Permission is not required to have a flag pole installed at Plantation Hall.
8.  **IT Support**
a) To note the Clerk is obtaining quotes for Desk tops and IT Support.
9.  **Amenity Areas**
a) To consider any issues
b) To note the Clerk has written to the school regarding Rowan Drive Amenity area.
10.  **Daisy Meadow Car Park**
a) To consider any issues;
b) To note the Gardener has managed to install a few barriers along the verge but work has stopped due to a vehicle parked there. CPT have issued a 7 day Notice to remove the vehicle.
11.  **Groundsmen Contract and Gardener**
a) To consider any issues
12.  **Bins, Seats, Dog Bins, Bus Shelters**
a) To consider any issues;
b) To consider replaces the two green metal dog bins on the field due to poor condition.
b) To note responses received regarding extra bins.
13. **Improvements within the Parish**
a) To note any eye-sore areas within the Parish such as signage, unkempt properties or hazardous areas and consider reporting the problems to the appropriate authority(ies);
b) To consider a Welcome to Heybridge Sign and possible location- Cllr Gentry to report.
c) To note the Clerk has liaised with Maldon District Council to arrange a visit to view the Chapel at the Cemetery.
d) Great War Commemorations – Report from Cllr Burwood (Appendix 2)

14.

Future meetings

- a) The next meeting of the Planning Committee of the Parish Council will be held on Wednesday 4th July 2018 at 7.30pm.
- b) The next meeting of the Events Committee of the Parish Council will be held on Wednesday 11th July 2018 at 7.30pm.

- c) The next Parish Council Meeting will be held on Wednesday 18th July 2018 at 7.30pm.

- d) The next meeting of the Environment and Resources Committee of the Parish Council will be held on Wednesday 25th July 2018 at 7.30pm.