



Heybridge Parish Council

Charity of the Year Policy

1. Process

The Parish Council may raise funds for local charities during any given municipal year. One or more charities may be chosen.

At the time of their election at the Annual Parish Council Meeting, the Chairman will request the Parish Council to support nominated charities for that municipal year. When agreed, staff and Council support will be used to organise relevant fundraising events each year such as the Community Festival and Quiz Nights.

2. Advertising

A formal announcement will be made in the local newspapers and also on the Parish Council's website.

3. Funds Raised

Funds raised for such purposes can only be used as donations to the charities of the year excluding all reasonable costs incurred.

Any donations received during Remembrance Sunday Service will be given to the Poppy Appeal.

4. Donations

The Council relies on local businesses to donate prizes to support the fundraising. Members may feel it relevant to visit local businesses in this connection. It is expected that donations received will be disclosed publicly.

5. Cheque Presentation

Funds raised from charity events will be presented at the Annual Parish Meeting.

6. Status

This policy will be considered for adoption according to Standing Order 33 at the Council meeting held on 18th February 2016. This policy will be reviewed annually. Adopted 18 February 2016.

Clerk – Feb 2016